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अंतिम नियम

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

प्रथम परिनियम

Bhopal, the 4th December 2012

No. – R-585/CC/2011/38 In exercise of the powers conferred by sub-section (1) of Section 26 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 the State Government hereby makes, the first Statutes of the Peoples University Sarvajanik Jankalyan Parmarthik Nyas Bhanpur, Bhopal (M.P.) is here by published in the ordinary gazette as per the provision of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 under section 35. The first Statutes of the University shall come in to force from the date of notification.

THE FIRST STATUTES

By order and in the name of the Governor of Madhya Pradesh,
C. B. PADWAR, Dy. Secy.

PEOPLE'S UNIVERSITY, BHOPAL

LIST OF STATUTES

S.No	Statutes No.	Subject
1.	Statute No. 1	Establishment of University: Vision, Mission, Objectives & Functions
2.	Statute No. 2	Chancellor: Appointment, Powers and Duties
3.	Statute No. 3	Appointment of Vice-Chancellor: Terms & Conditions, Powers and Functions
4.	Statute No. 4	Pro-Vice-Chancellor: Appointment, Powers and Duties
5.	Statute No. 5	Governing Body: Constitution, Powers and Duties
6.	Statute No. 6	Board of Management: Constitution, Tenure, Powers and Functions
7.	Statute No. 7	Registrar: Conditions of Service, Powers and Duties
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21.	Statutes No. 21	HR Selection Committee
22.	Statutes No. 22	Finance Committee

Preamble:

In exercise of the powers conferred by sub-section (1) of Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007, the Governing Body of People's University, Bhopal hereby makes the following first Statutes of the University, namely:

STATUTE No. – 1**1. Short title, Scope and Commencement:**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Establishment of University: Vision, Mission, Objectives & Functions Statute, 2012.
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.
- (c) The Each Statute is in accordance with the provisions of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007. If there be any difference in the provisions of the Adhiniyam or the Rules and the Statutes, the provisions of the Adhiniyam or the Rules shall prevail.
- (d) Nothing in these Statutes shall be deemed to debar the University from amending the Statutes subsequently according to the provision of Section 27 of the Adhiniyam, and the amended statutes, if any shall be applicable with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) 'Regulatory Commission' means the Regulatory Commission established under the section 36 of the Act.
- (b) 'State', 'State Government' and 'Government' shall mean, the Government of the State of Madhya Pradesh, India;
- (c) 'Adhiniyam' means, the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007 (Madhya Pradesh Act 17 of 2007);
- (d) 'Section', 'Sub-section' and 'Item' shall mean, Section of the Adhiniyam, Sub-section of the Section and Item of the Section or Sub-section respectively;
- (e) 'Nyas' means, the Sarvajanic Jankalyan Parmarthik Nyas (SJPN), Bhopal (Regd. Public Trust under Madhya Pradesh Public Trust Act 1951 No. 06/17.04.2000);
- (f) 'The University' means, the People's University, Bhopal;
- (g) 'Governing Body' means the Governing Body of the People's University.
- (h) 'Council' means, the Academic Council of the People's University;
- (i) 'Board' means, the Board of Management of the People's University;
- (j) 'College' means, constituent Institution of the People's University
- (k) 'Department' means, A Department of Studies and includes a Centre of Studies of the People's University.

- (l) **'Principal/Dean'** means, Head of an academic Institution;
- (m) **'Teacher'** means, a professor, reader, lecturer or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the People's University.
- (n) **'Hostel'** means a unit of residence for students of the University maintained or recognized by the University in accordance with the provisions of the Statutes;
- (o) **'Other Backward Classes'** mean, the communities, castes and tribes notified by the State Government from time to time under Article 15(4) and Article 16(4) of the Constitution;
- (p) **'Scheduled Caste'** means the Scheduled Castes notified under Article 341 of the Constitution of India
- (q) **'Scheduled Tribes'** mean the Scheduled Tribes notified under Article 342 of the Constitution of India
- (r) **'Sponsoring Body'** in relation to People's University means Sarvajanik Jankalyan Parmarthik Nyas, Bhopal, a Registered Public Trust under Madhya Pradesh Public Trust Act 1951
- (s) **'Board of Studies'** means Board of Studies of the People's University.
- (t) **'School of Studies'** means an institution maintained by People's University as a place of higher learning and research;
- (u) Words and expressions used but not defined in the Statutes shall have the meaning assigned to them in the Adhiniyam.

3. **ESTABLISHMENT** of the University

Whereas the Government of Madhya Pradesh has enacted Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.

Whereas the Sponsoring Body (Sarvajanik Jankalyan Parmarthik Nyas, Bhopal (SJPN)) applied to the Government of Madhya Pradesh for sanction to establish a Private University, and

Whereas the Government of Madhya Pradesh under Section 9 of the Adhiniyam 2007 has granted permission for the same under Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Sanshodhan Adhiniyam 2011 (No. 18 of 2011) and notified vide M.P. Gazette notification no. 2774-172-21-3I-(प्र.) Dt. 04th May 2011, and

Whereas the Sponsoring Body under Section 16 (1) of Adhiniyam 2007 having appointed Chancellor of the University.

Whereas the Sponsoring Body under Section 22 (1) of the Adhiniyam 2007, having nominated the Chairperson and Members of the Governing Body, and

Whereas the Chancellor and the Sponsoring Body under Section 17 (1), 18 (1), 19(1), 22(1) and 23 (1) (as applicable) of the Adhiniyam, 2007 having appointed the First Vice-Chancellor, Registrar and the Chief Finance and Accounts Officer and also having nominated Members to the First Board of Management and the First Academic Council

Whereas these officers and Members of the Authorities having assumed charge of their respective posts, and

Whereas the Sponsoring Body having decided to name the University as **PEOPLE'S UNIVERSITY**, with headquarters at Bhopal and has been incorporated with effect from 04th May 2011 with the Vision, Mission and Objectives as laid down in this Statute, and

Whereas in exercise of the powers conferred by Section 26 sub section (2) of the Adhiniyam, 2007 (17 of 2007), the Governing Body of the People's University, Bhopal make their first Statutes and notifies that these shall come into force from the date of Publication in the Official Gazette and apply to all the educational institutions of the University whether teaching, training, providing consultancy or conducting research.

4. **BODY CORPORATE**

- (a) As Body Corporate: People's University shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise dispose of any movable or immovable property, which may vest in it or be acquired by it for the purpose of the University, and to contract and do all other things necessary for the purposes of the Adhiniyam.
- (b) In all suits and other legal proceedings by or against the University, the pleadings shall be signed and verified by the Registrar or any other person authorized in this behalf, and all processes in suits and proceedings shall be issued to and served on the Registrar.
- (c) The University will have perpetual succession.
- (d) The headquarter of the University shall be located at Bhopal.

5. **SEAL OF THE UNIVERSITY**

- (a) The University shall have a common seal to be used for the purpose of the University and the design of the seal shall be as decided by the University, subject to further change or amendment as deemed necessary from time to time. The University may also decide to make use of such Flag, Anthem, Insignia, Emblem and other symbolic or graphic expressions, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are not permitted by the State or the Central Government.
- (b) The Common Seal of the University shall remain in the effective custody of the Registrar and its uses will be minutised.

6. **VISION**

- (a) To establish a Centre for imparting knowledge, enhancing skills and cultivating attitudes among the students, in order to achieve academic and human excellence.
- (b) To develop human sensibilities and dedication to the cause of humanity and ambition to make lasting contribution to the society.
- (c) To provide a centre for research and innovation to meet horizons of knowledge in all its streams

MISSION

- (a) To create a Model University with global outlook in the areas of Higher and Professional Education, so recognized for its excellence as measured by the quality of education, training, research, scholars and the graduates it produces, along with their collective impact on the larger society.

- (b) To achieve this excellence, create an environment where the university administration, faculty, staff, students and alumni are all committed to the highest standards of performance, where a meaningful and mutually beneficial collaboration take place with other organizations, institutions, authorities and body corporates in education, industry, business, public and social services, etc beyond the campus walls and useful beyond the academic community.
- (c) To accept diversity as an essential characteristic and strength of our community and draw upon this diversity to create a university of excellence, which can serve as a catalyst for the creation of a **ideal society**, one built on tolerance, respect and a sense of shared destiny and individual dignity.

8. OBJECTIVES OF THE UNIVERSITY

- (a) To provide instructions, teaching and training in higher education, vocational and professional education and make provisions for research, innovation advancement and dissemination of knowledge.
- (b) To create higher levels of intellectual and innovative abilities.
- (c) To establish state of the art facilities for education, training and research.
- (d) To carry out training and research and offer continuing education programmes.
- (e) To create centers of excellence for research and development and for sharing knowledge and its application.
- (f) To provide consultancy to the industry and public organizations.
- (g) To establish new institutions and courses as per the need of the community.
- (h) To award degrees, diplomas, certificates and other academic distinctions on the basis of examination or any other method of evaluation.
- (i) To maintains standards of the degrees, diplomas, certificate and other academic distinctions in accordance with the norms laid down by UGC and related Regulatory Bodies or Councils.
- (j) To collaborate with other Universities, Research Institutions, Government and Non-Government organization towards fulfillment of objectives of University.
- (k) To provide meaningful learning opportunities to students of India and overseas.
- (l) To set up collaborative provisions with foreign/international Universities to enable students of the University to leverage the advantages of faculty and students exchange, dual degree options and semester abroad programmes.
- (m) To pursue any other objectives as may be approved by the **Sponsoring Body** (Sarvajanik Jankalyan Parmarthik Nyas, Bhopal).
- (n) To ensure that academic distinctions are not lower than those laid down by the All India Statutory Bodies such as the AICTE, NCTE, UGC, MCI, DCI, PCI, Indian Nursing Council etc.

9. FUNCTIONS OF THE UNIVERSITY

Subject to provisions of the Adhiniyam and the Rules and such conditions as may be prescribed by the Statutes, Ordinances and Regulations, the University shall perform the following functions, namely;

- (a) To provide infrastructure and finances to the constituent Institutions of People's University.
- (b) To provide for instructions, teaching and training in such branches of learning and courses of study as it may think appropriate and make provisions for dissemination of knowledge and research;
 - (i) To hold examinations, grant and confer degree, diploma, certificate or other academic distinctions on persons who;
 - (a) have pursued, a course of study in the University or in any college, unless exempted therefrom in the manner prescribed by the Statutes, Ordinances or Regulations and have passed the examinations prescribed by the Statutes, Ordinances and Regulations.
 - (b) have carried on research under conditions prescribed by the Statutes or Ordinances
 - (ii) To confer honorary degree or other distinctions on persons in the manner prescribed by the Statutes;
 - (iii) To co-operate and collaborate with other Universities, Institutions and authorities in such manner and for such purposes as the University may from time to time determine;
 - (iv) To constitute committees for admission, fee fixation and various other purposes.
 - (v) To institute and award fellowships, scholarships, studentship, stipends, medals, prizes and travel grants;
 - (vi) To maintain and administer colleges, laboratories, libraries, museums, printing press, institutes or research, institutes of academic and administrative training and other institutions necessary to carry out the objectives of the University;
 - (vii) To maintain hostels and messes for students and residents as per requirement and need of University.
 - (viii) To make arrangements for promoting the health and general welfare of the students of the University;
 - (ix) To fix, collect, demand and revise fees and other charges as may be prescribed by the Statutes, Ordinance and Regulations;
 - (x) To create administrative, ministerial and other necessary non-teaching posts through Statutes;
 - (xi) To accept, hold and manage any endowments, donations or funds which may become vested in the University for the purpose of the University by way of grants, donations, testamentary disposition or otherwise and invest such endowments, donations and funds in a manner that may be in the uppermost interest of the University;

Provided that, donations from a foreign country, foreign foundation or from any person in such country shall be accepted by the University save within the provisions of any Central or State Government law/s.

Provided such endowments, donations or funds are accepted with prior specific approval of Sponsoring Body or Chancellor.

- (xii) To undertake publications or work of merit, research and general knowledge;
- (xiii) To admit students in University teaching Departments, School of Studies or constituent institutions either directly or through Conduct of Common Entrance Test and / or through any authorised manner.
- (xiv) To maintain such body as are declared by Statutes to be the Authorities of the University;
- (xv) To make grants from the funds of the University for;
 - (a) Physical education and training;
 - (b) Seminar, workshops and other academic activities
 - (c) Cultural, Recreation, Sports and Athletic activities
 - (d) Research, innovation and capability building activities
- (xvi) To establish centre of Excellence of People's University through Wi-fi campus, e-governance, e-education and e-library.
- (xvi) To establish and recognize non-teaching and teaching Research Centres to augment advanced research activities.
- (xvii) To encourage implementation of Innovative teaching and learning methodology

10. UNIVERSITY OPEN TO ALL CLASSES OF PERSONS

The University shall be open to all persons of any sex and any race, creed, caste or class or any religion including NRI, PIO or foreign nationals

11. RESEARCH IN THE UNIVERSITY

The University shall establish, facilitate, promote research activities in the constituent institutions and award degrees, recognition and certificates and also publish research papers, magazines and other periodicals.

12. FIRST STATUTES

These Statutes, on the subject enumerated against each below, shall be called the First Statutes of the Peoples' University, Bhopal and shall come into force with effect from the date of Publication in the Official Gazette.

- Statute No. 1:** The University: Establishment, Vision, Mission, Objectives and Functions.
- Statute No. 2:** Chancellor: Appointment, Powers & Duties
- Statute No. 3:** Appointment of Vice-Chancellor: Terms & Conditions, Powers & Function
- Statute No. 4:** Pro-Vice-Chancellor: Appointment, Powers and Duties
- Statute No. 5:** Governing Body: Constitution, Powers and Functions
- Statute No. 6:** Board of Management: Constitution, Powers and Functions
- Statute No. 7 :** Registrar: Conditions of Service, Powers and Duties
- Statute No. 8:** Chief Finance & Accounts Officer: Function & Duties
- Statute No. 9:** Controller of Examination: Function & Duties
- Statute No. 10:** Academic Council: Constitution, Powers and Functions
- Statute No. 11:** Board of Studies: Powers and Functions
- Statute No. 12:** Faculties of the University: Constitution, Powers and Functions.
- Statute No. 13:** The Dean of Students' Welfare Terms and Conditions of Service, Powers and Duties
- Statute No. 14:** Annual Report
- Statute No. 15:** Honorary Degree
- Statute No. 16:** Committees/Boards of the University
- Statute No. 17:** Convocation
- Statute No. 18:** Admission Policy including Reservation of Seats
- Statute No. 19:** The Academic, Planning & Development Committee
- Statute No. 20:** Purchase Committee
- Statute No. 21:** HR Selection Committee
- Statute No. 22:** Finance Committee

13. ADHINIYAM TO PREVAIL:

In case of any inconsistency in the Statutes, Ordinances, Regulations or Rules made there under the provisions of the Adhiniyam 2007 shall prevail.

14. PROTECTION OF ACTS DONE IN GOOD FAITH

No suit or other legal proceeding shall lie against and no damages shall be claimed from, the University or its Authorities, Bodies or Officers for anything which is done in good faith done or intended to be done in pursuance of the Adhiniyam, the Statutes, Ordinance, Regulations or Rules made there under.

15. VACANCIES NOT TO INVALIDATE THE PROCEEDINGS OF ANY AUTHORITY OR BODY OF UNIVERSITY

No act or proceedings of any authority or body of the University shall be invalidate merely by reason of any vacancy or defect in the constitution thereof.

STATUTE No. - 2

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Chancellor: Appointment, Powers and Duties, Statute, 2011.**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (b) **"Statute"** means the Statute made under the provisions of sub-section (1) of Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (c) **"Section"** means Section of the Adhiniyam;
- (d) Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam;

3. APPOINTMENT:

- (a) The Chancellor shall be appointed by the Sponsoring Body with the approval of the Visitor.
- (b) The Chancellor shall hold office for a period of five years and shall be eligible for reappointment with the approval of visitor following the procedures laid down above under clause 3(a) of this statute.
Provided that the chancellor shall notwithstanding the expiring of his term, continues to hold his office until either he is reappointed or his successor enters upon his office.
- (c) In case of an emergency like illness, absence or death of the Chancellor, the Vice-Chancellor shall perform his duties till the Chancellor reassumes his office or the new Chancellor is appointed. However this period will not exceed six months.
- (d) The Chancellor shall be the head of the People's University.
- (e) The Chancellor shall preside over the meetings of the Governing Body and shall,
- (f) When the Visitor is not present, preside over the convocation of the People's University for conferring degrees, diplomas or the academic distinctions.
- (g) The Chancellor shall be entitled to receive honorarium, expenses and allowances as may be decided by the Sponsoring Body.
- (h) In a special meeting called for the purpose, the Board of Trustees of the Sponsoring Body may consider a "No Confidence Motion" against the Chancellor and, if passed by two third majority, can recommend to the Visitor for the removal of the Chancellor.
- (i) The Chancellor may by writing under his hand addressed to the Visitor, resign his office. The Sponsoring Body Chairman shall forward his resignation to the Visitor and after Visitor's approval, shall accept his resignation and propose a new name to the Visitor as per clause 3 (a) of this statute.

4. **POWERS & DUTIES:** The Chancellor shall have the following powers, namely:

- (a) To exercise general control over the affairs of University.
- (b) To appoint and remove the Vice-Chancellor and Pro-Vice- Chancellor;
- (c) To call for any information or record relating to any affairs of the University.
- (d) The Chancellor may issue directions to Vice Chancellor to convene the meeting of any of the authorities of People's University for specific purposes, whenever necessary and the Vice-Chancellor shall arrange to submit the minutes of such meetings to Chancellor for his perusal and necessary action as warranted.
- (e) The Chancellor at his/her discretion may examine and accord approval to policy decisions taken by the competent and designated authorities of University.

STATUTE No. - 3

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Appointment of Vice-Chancellor: Terms & Conditions, Powers and Functions, Statute 2011,**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (b) **"Statute"** means the Statute made under the provisions of sub-section (1) of Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (c) **"Section"** means Section of the Adhiniyam;
- (d) Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam;

3. APPOINTMENT OF VICE-CHANCELLOR:

- (a) The Vice-Chancellor shall be appointed by the Chancellor from the panel recommended by the 'selection committee' constituted for the purpose.
- (b) The selection committee, referred to in sub-section (a) shall consists of the following members, namely:
 - (i) two eminent academicians nominated by the Sponsoring Body; and
 - (ii) one eminent person nominated by the State Government.
- (c) The Chancellor shall appoint one of the members of the Selection Committee as its Chairman.
- (d) The selection committee shall submit a panel of at least three eminent persons for the appointment of Vice-Chancellor.

Provided that if the Chancellor does not approve the recommendations of the 'selection committee', he may call for fresh recommendation from it (the selection committee).

- (e) Notwithstanding anything contained in the foregoing sub-section, the chancellor may appoint the first Vice-Chancellor for a period of two years to conduct the affairs of the University.
- (f) The Vice-Chancellor shall, subject to the provision contained in sub-section (a), hold office for a term of four years.

Provided that a Vice-Chancellor shall continue to hold office even after expiry of his term till a new Vice-Chancellor joins, however in any case this period shall not exceed 6 months.

4. **TERMS AND CONDITIONS:**

- (a) The Vice-Chancellor shall be a whole time salaried officer of the University.
- (b) The Vice-Chancellor shall receive a fixed pay as per the norms of the U.G.C. per month plus other allowances as admissible from time to time
- (c) During his/her tenure of office, the Vice-Chancellor shall be entitled to have a rent free furnished residential accommodation maintained by the University.
- (d) The Vice-Chancellor shall be entitled to use a University vehicle for official purposes and private local use as per Rules.
- (e) The Vice-Chancellor shall have the tenure till the age as prescribed by UGC norms.
- (f) If at any time upon representation made or otherwise, it appears to the Chancellor that the Vice-Chancellor-
 - (i) has made default in performing any duty imposed on him by or under this Act
 - (ii) has acted in a manner prejudicial to the interest of the University; or
 - (iii) is incapable of managing the affairs of the University.

The Chancellor may, notwithstanding the fact that the term of office of Vice-Chancellor has not expired, by an order in writing stating the reasons therein require the Vice-Chancellor to relinquish his office from such date as may be specified in the order.

- (g) No order under sub-section (e) shall be passed unless the particulars of the grounds on which such action is proposed to be taken are communicated to the Vice-Chancellor and he is given reasonable opportunity of showing cause against the proposed order.
- (h) As from the date specified in the order under sub-section (e), the Vice-Chancellor shall be deemed to have relinquished the office and the office of the Vice-Chancellor shall fall vacant.
- (i) The Vice-Chancellor may by writing under his hand addressed to the Chancellor, resign his office.

5. **POWERS OF VICE CHANCELLOR:**

- (a) The Vice-Chancellor shall preside at the convocation of the University in the absence of the Visitor and the Chancellor.
- (b) If in the opinion of the Vice-Chancellor it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under the **Adhiniyam 2007** he may take such action as he deems necessary, and shall at the earliest opportunity thereafter report his action to such officer or authority as would have in the ordinary course dealt with the matter:

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor, then such case shall be referred to the Chancellor, whose decision thereon shall be final:

Provided further that where any such action taken by the Vice-Chancellor affect any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action communicated to him, an appeal to the Governing Body and the decision of the Governing Body shall be communicated to the person concerned within three month from the date of appeal.

- (c) If, in the opinion of the Vice-Chancellor, the decision of any authority of the University is not in conformity with the power conferred by the Adhinyam and Statutes, Ordinances or Regulations made thereunder or is likely to be prejudicial to the interest of the University, he shall request the concerned authority to revise its decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be decided by the Chancellor.
- (d) The Vice-Chancellor shall exercise such powers and perform such duties as may be prescribed by the Statutes and the Ordinances.

6. **FUNCTIONS:**

- (a) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decision of various authorities of the University.
- (b) Vice-Chancellor shall be ex-officio Chairman of the Board of Management and Academic Council.
- (c) The Vice Chancellor shall be responsible for presenting to the Governing Body for its deliberations and consideration, matters of concerns to the University. He/She shall have powers to convene the meeting of the Board of Management and the Academic Council.
- (d) The Vice-Chancellor shall exercise general control over the affairs of the University and shall be responsible for the due maintenance of discipline in the University.
- (e) The Vice-Chancellor shall ensure the faithful observance of the provisions of the Adhinyam and the Statutes and the Ordinances and shall possess all such powers as may be necessary for the purpose.
- (f) The Vice-Chancellor shall be responsible for close coordination and integration of teaching, research and other work and shall exercise such other powers as may be prescribed by the Statutes or Ordinances.

STATUTE No. - 4**1. Short title and commencement:**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Pro-Vice-Chancellor: Appointment, Powers and Duties, Statute 2011,**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) "**Adhiniyam**" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (b) "**Statute**" means the Statute made under the provisions of sub-section (1) of Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (c) "**Section**" means Section of the Adhiniyam;
- (d) Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam;

3. Appointment, Powers & Duties:

- (a) The Pro-Vice-Chancellor shall be appointed by the Vice-Chancellor with the approval of Chancellor.
- (b) The Pro-Vice Chancellor shall assist the Vice- Chancellor in the efficient functioning of Academic Administration of University, relating to Post Graduate & Under Graduate studies in their respective sphere of discipline as may be assigned to him by the Vice-Chancellor.
- (c) Pro-Vice-Chancellor shall draw the salary as per the University rules.
- (d) Pro-Vice-Chancellor shall retire at the age as prescribed by UGC.
- (e) The Pro-Vice-Chancellor may be assigned the specific jobs of administration or academics as per the discretion of Vice-Chancellor.
- (f) The Pro-Vice-Chancellor shall preside over the meeting of Board of Management and Academic Council in the absence of Vice-Chancellor.
- (g) He will officiate as Vice-Chancellor, whenever the Vice-Chancellor is absent.
- (h) Perform such other duties as may be assigned to him by the Vice-Chancellor.

STATUTE No. – 5

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Governing Body: Constitution, Powers and Duties, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. CONSTITUTION:

- (a) The Governing Body of the People's University shall consist of the following members, namely:
 - (i) the Chancellor;
 - (ii) the Vice-Chancellor;
 - (iii) three eminent persons nominated by the Sponsoring Body out of whom at least one shall be an eminent educationist;
 - (iv) three distinguished persons nominated by the Visitor out of a panel of six names submitted by the State Government;
 - (v) one representative of the State Government not below the rank of Deputy Secretary.
- (b) The Chancellor shall be the Ex-officio chairman of the Governing Body.
- (c) The Registrar will be the Member Secretary of Governing Body.

4. TENURE:

- (a) The term of a nominated member of the Governing Body shall be 3 (three) years from the date of nomination.
 - (i) No nominated members shall hold office for more than two consecutive terms.

5. POWERS:

The Governing Body shall be the principal authority of the University and all movable and immovable properties of the university shall vest in the Governing Body and it shall have the following powers, namely:

- (a) The first Statutes of the University shall be made by the Governing Body and shall be submitted to the Regulatory Commission for approval.
- (b) To control functioning of the University by using all such power as are provided by this Adhinyam and the Statutes, Ordinances or Regulations made thereunder;
- (c) To review the decision of other authorities of the University, in case they are not in conformity with the provisions of this Adhinyam or the Statutes, Ordinances or Regulations made thereunder;
- (d) To approve the budget and annual report of the University;
- (e) To lay down the policies to be followed by the University;
- (f) To recommend to the Sponsoring Body the liquidation of the University, provided a situation arises when the functioning of the University is not possible; and
- (g) The Governing Body shall, in the interest of the University, have powers to constitute committee/s and nominate members thereto and decide on the terms of reference and other conditions of functions of the committee/s.
- (h) The Governing Body shall have the power to review, if necessary, the acts of other authorities of the University, save where such authorities have acted in accordance with the powers conferred upon these by the Adhinyam, the Statutes and the Ordinances.
- (i) Such other powers as may be prescribed by the Statutes.

6.

FUNCTIONS:

The Governing Body shall be:

- (a) the highest policy making body of the University and shall be responsible for the general supervision, direction and control of the work of the University so that the University fulfills its Missions.
- (b) shall exercise all powers under the Adhinyam unless otherwise prohibited by the Statutes or Ordinances.
- (c) the final approving authority for all the University Statutes and Ordinances. It shall have the power to reject or send for reconsideration any Statutes or Ordinance received from the Vice-Chancellor, Board of Management. It shall also have the powers to review any Statutes or Ordinances and Regulations on its own.
- (d) may invite expert/s or person/s having special knowledge to obtain information or views on an academic matter of common or special interest to any or all the body and institutions of the University.
- (e) Subject to the Adhinyam, the Statutes and the Ordinances, the Governing Body may take steps to dispose of matter referred to it by the Sponsoring Body.
- (f) may make policy, direction/ recommendation/s to any Authority of the University.

- (g) may receive complaints and decide on the matter and their disposal.
- (h) shall consider and, if necessary, take decision/pass resolution on the Annual Report of the University, including the financial accounts and estimates as submitted by the Board of Management.
- (i) shall direct, supervise and control the 'endowment fund' as also general fund account and have them audited as per the Adhiniyam.
- (j) shall periodically review the Broad decisions and programmes of the University and direct/suggest measures to improve and develop the University.
- (k) shall be the final authority to approve the recommendation of the Board for conferment of honorary degree and other distinctions and awards.
- (l) The Governing Body may order in writing annul any order, notification, resolution or any proceedings of the University, which in its opinion is not in conformity with the provisions of the Adhiniyam, or the Statutes, Ordinances or Regulations:
- (m) shall frame rules/regulations for the conduct of its business.

7.

MEETINGS AND QUORUM:

- (a) A meeting of the Governing Body shall ordinarily be called minimum three times in a calendar year.
- (b) Meeting of the Governing Body shall be called under the directions of the Chairperson and in his/her absence by a Member so nominated by the Chairperson.
- (c) The Chairperson may, on his/her own or on the directions of the Sponsoring Body, call a Special Meeting as and when required in the interest of the University.
- (d) Seven (7) clear days notice shall ordinarily be required for a meeting. The chairperson, may however at his discretion, dispense with this requirement in the interest of the University.
- (e) Five members of the Governing Body shall form the Quorum.

Provided that, three members will form the quorum for an adjourned meeting.

8.

VACANCIES:

- (a) Any member of the Governing Body may resign his/her office. The letter of resignation in writing shall be sent to the Chairman of the Governing Body. Such resignation shall be effective from the date the same is accepted by the Governing Body with the consent of the Sponsoring Body. The date will be communicated to the concerned member.

In case of resignation by members of the Governing Body nominated under section 22 (1) (d) & (e) of the Act, the same will be forwarded to the Visitor/State Government after due deliberations by the Governing Body for acceptance.

- (b) No member of the Governing Body, who is nominated to another Body in his/her capacity as a member of the Body, shall continue to be a member of that Body after his/her removal or the acceptance of his/her resignation.
- (c) A member of the Governing Body of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.
- (d) Vacancy of a Member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as possible by the Sponsoring Body/State Government and the Member so nominated shall be a Member for the un-expired portion of the term.

STATUTE No. – 6

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Board of Management: Constitution, Tenure, Powers and Functions, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions; In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. CONSTITUTION:

There shall be a Board of Management of the University, duly constituted under Section 23(1) read with Section 23(3) of the Adhiniyam; It shall consist of the following:

- (a) The Vice Chancellor, as ex officio Chairperson;
- (b) Two representatives nominated by the Sponsoring Body.
- (c) Two representatives nominated by the State Government.
- (d) Two Principals/Senior most Professors of the Constituent Institutions by rotation
- (e) Two Senior most Teachers of University by rotation.
- (f) Registrar: Ex-Officio Member Secretary.

4. TENURE:

- (a) The Members of the Board of Management, except those who are ex-officio, shall hold office for a period of three (3) years from the date of their nomination.
- (b) No nominated member shall hold office for more than two consecutive terms.
- (c) The Chairperson of the Board of Management, whose decision in the matter shall be final, shall decide any dispute or question with regard to Membership or Tenure of a Member.
- (d) The Vice-Chancellor will be the ex-officio Chairperson, of Board of Management.

5. **POWERS AND FUNCTIONS:**

The Board of Management:

- (a) Shall be Principal Executive Body of the University and shall be responsible for the entire management, control and administration of the University.
- (b) The Statutes of the University, other than the first Statutes, shall be made by the Board of Management with the approval of the Governing Body.
- (c) Shall function under the policies laid down by the Governing Body and shall receive and respond to all directions from the Governing Body.
- (d) Shall ensure an integrated approach to key areas such as education policy, planning, resource mobilization and allocation, response to new opportunities, accountability and transparency of functioning in order to achieve the objectives set before the University in a democratic manner.
- (e) In order to manage and administer, the functioning of the University in a smooth and efficient manner, the Board of Management shall have the powers to make Statutes, Ordinances and Regulations, either on its own or on the recommendation of any Authority or Officer of the University, subject to the conditions laid down in the Adhiniyam.
- (f) Shall be the appellate authority in case of any question or dispute between a student or an employee on the one hand and any Authority or Officer of the University or Head of an Affiliated College/Institution /Study Centre on the other.
- (g) Shall regulate the use of the common seal of the University.
- (h) Shall control and administer the properties and funds of the University, including, framing of annual financial statement and estimates, annual audit, control/reduce/enhance/transfer budget allocations, borrow or lend funds with the prior approval of the Governing Body, etc and appoint authorised agents for the same, if deemed necessary.
- (i) Shall have the authority to enter into, vary, carry out and cancel contracts on behalf of the University in the exercise or performance of the powers and duties assigned to it under the Adhiniyam or the Statutes and Ordinances.
- (j) Shall have the power to create or designate Departments of the University or affiliated colleges or institutions as laid down by the Statutes/Ordinances.
- (k) The Board of Management may, on the recommendation of the Academic Council, institute any Professorship, Readership or Lectureship or any teaching post and may abolish it.
- (l) Shall direct the preparation of the Annual Report of the University, along with the audited accounts for the year and the extent of achievement of objectives of the University. Board shall have the power to include any other item in the Report. The Board shall put the Report before the Governing Body as stipulated by Regulations.

- (m) Shall comply with such directions as may be received from the Chairperson of the Governing Body to hold a meeting and discuss matters as specified.
- (n) To prescribe remunerations, emoluments, travelling and other allowances etc of examiners / invigilators and other employees appointed for examination related duties.
- (o) To ensure maintenance of proper accounts of the properties and funds of the University;
- (p) To have financial accounts prepared together with audit report and annual report of the University and to place it before the Governing Body for its perusal, approval and directions.
- (q) To prepare the annual/supplementary budget of the University and to place it before the Governing Body for its consideration and approval.
- (r) To follow and monitor the budget for expenditure as approved by the Governing Body.
- (s) To recommend to Governing Body for creating the post of other officers of the University.
- (t) To make regulations regarding administration and control of the institutes, hostels, libraries, laboratories, museums and other Institutions established or maintained by the University.
- (u) To select a common seal for the University and to provide for its custody and use;
- (v) To arrange for the conduct/defend of litigation by or against the University.
- (w) To examine and recommend to Governing Body regarding the institute of fellowships, scholarships, studentships, exhibitions, medals and prizes on the recommendations of the Academic Council;
- (x) To recommend confer honorary degree, medals and prizes on the recommendation of the Academic Council;
- (y) To recommend, enact, amend or repeal Statutes;
- (z) To recommend confer the title of Professor Emeritus on the recommendation of the Academic Council.
- (aa) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Adhiniyam, Statutes, Ordinances or the Regulations.

6. **POWER TO PROPOSE AND RECOMMEND AMEDEMMENTS OR REPEAL STATUTES/ORDINANCES/REGULATIONS:**

The Statutes shall be made, amended or repealed by the Board in the manner hereinafter provided.

- (a) The Board of Management may take up for consideration of the draft of a Statute either on its own motion or on a proposal made by the Academic Council. If the Academic Council does not propose the draft, the Board shall obtain the opinion of the Academic Council thereon before considering the same.

- (b) The Board of Management shall obtain the opinion of the Finance Committee in respect of such of the Statutes involving financial implications.
- (c) The Board of Management, if it thinks necessary, may also obtain the opinion of any Officer, Authority or body of the University with regard to the draft Statute before taking it up for consideration.
- (d) Every Statute as approved by the Board of Management shall be placed before to the Governing Body for Submission to the Chairperson for assent with its specific recommendations.

The Board of Management in the manner hereinafter provided may make the Ordinances.

- (a) In making the Ordinances, the Board of Management shall consult,
 - (i) The Boards of Studies concerned when such Ordinances affect the duties of examiners; and
 - (ii) The Academic Council when such Ordinances affect the courses of study, conduct of and the standard examinations or the conditions of residence of students.
- (b) The Board of Management shall not have power to amend the draft of any Ordinance proposed by the Academic Council but it may reject the proposal or return the draft to the Academic Council for reconsideration, either in whole or in part together with such amendments as the Board may suggest.
- (c) Where the Board of Management has rejected the draft of an Ordinance proposed by the Academic Council, the Academic Council may appeal to the Governing Body.
- (d) The Governing Body may, after obtaining the comments of the Board of Management either reject the appeal or approve the Ordinance as proposed by the Academic Council. Thereupon the Ordinance shall have effect as if made by the Board.
- (e) Every Ordinance once approved by the Board of Management shall be submitted to the Governing Body, within two weeks of making thereof for final approval. The Chancellor, may within four weeks of the receipt of Ordinance, approve the same, or return to the Board of Management along with the comments for review. The decision of the Chancellor shall be final.
- (f) The Board of Management may make **Rules** consistent with the Adhinyam, the Statutes, the Ordinances and the Regulations. The rules may provide for:
 - (i) Giving of notice of meeting to the members of each Authority or Board, of the dates of meeting and of the business to be transacted at the meetings and also for keeping a record of the proceedings of meetings:

- (ii) The procedure to be followed at meetings and the number of members required to form the quorum for meetings: and
- (iii) All matters solely concerning such Authority or Board and not provided for by the Adhinyam, the Statutes, the Ordinances or the Regulations.
- (iv) Every Rule made under this section shall come into force on the date it is approved by the Board.

7. MEETING AND QUORUM:

- (a) The Board of Management shall meet at least once in every two month. The Vice Chancellor may, in case of urgency, convene a special Meeting.
- (b) The meeting shall be convened under the direction of the Vice Chancellor.
- (c) Five members shall constitute the quorum.

8. VACANCIES:

- (a) Any member of the Board of Management may resign his/her office. The letter of resignation in writing shall be sent to the Chairperson of the Board of Management. Such resignation shall be effective from the date the same is accepted by the Board of Management with the consent of the Chancellor. The date will be communicated to the concerned member.

In case of resignation by members of the Board of Management nominated under section 23 (1) (c) of the Act, the same will be forwarded to the State Government after due deliberations by the Board of Management for acceptance.

- (b) No member of the Board of Management, who is nominated to another Body in his capacity as a member of the Board shall continue be a member of that Body or hold the post after the acceptance of his/her resignation.
- (c) A member of the Board of Management of the University shall automatically cease to be member on his being convicted by a Court of law for any offence including moral turpitude.
- (d) Vacancy of a member arising by reason of death, resignation, and removal or otherwise shall be filled as soon as feasible, and the member so nominated shall be a Member for the un-expired portion of the term.

STATUTE No. -- 7**1. Short title and commencement;**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Registrar: Conditions of Service, Powers and Duties Statute, 2011;
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) "Adhiniyam" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) "Statute" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) "Section" means Section of the Adhiniyam;
- (d) ~~Words and expression~~ used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. REGISTRAR: APPOINTMENT AND CONDITIONS OF SERVICE:

- (a) The appointment of the Registrar shall be made by the Governing Body on recommendation of the expert committee constituted for the purpose, as prescribed by the Statutes. However, the First Registrar may be appointed by the Sponsoring Body pending creation of Statutes.
- (b) The subsequent Registrar other than the first Registrar shall be appointed by the Governing Body on the recommendation of the Expert Committee constituted for the purpose. The expert committee shall consist of
 - (i) Vice-Chancellor- Chairman
 - (ii) Nominee of the Chancellor
 - (iii) Two expert members approved by Governing Body
 - (iv) One observer nominated by Chairman, Regulatory Commission.
- (c) The Registrar shall receive salary in the scale as per UGC norms or as sanctioned by the Governing Body.
- (d) No person shall be eligible for appointment as Registrar unless he possesses such qualifications as laid-down in the Regulations for the University.
- (e) The Registrar shall be entitled to such other benefits and privileges as may be prescribed in the service rules.
- (f) The Registrar shall retire on completing the age of sixty five years.
- (g) If at any time upon representation made or otherwise, and after making such inquiry may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the Chancellor in writing stating the reasons therein, for the removal of the Registrar.

Provided that before such action the Registrar shall be given an opportunity of being heard.

4. **POWERS & DUTIES OF REGISTRAR**

- (a) All contracts shall be signed and all documents and records shall be authenticated by the Registrar on behalf of the University.
- (b) The Registrar shall be the Member Secretary of the Governing Body, Board of Management and Academic Council but he shall not have the Right to vote.
- (c) The Registrar shall exercise such other powers and perform such other duties as may be prescribed by the Statutes.
- (d) He shall be the custodian of the records, the common seal and such other property of the University, as the Governing Body shall commit to his charge;
- (e) Shall be responsible for inventory management of furniture, fittings and Equipments and ensure annual stock taking and physical verification of the same.
- (f) He shall arrange for condemnation of unserviceable furniture and equipments as recommended by Committee appointed for that purpose
- (g) Shall issue all notices convening meeting of the Governing Body, the Board of Management, the Academic Council, the Academic Planning and Evaluation Board and any board or committees appointed under the Adhiniyam of which he is to act as Secretary;
- (h) Shall keep the minutes of all meetings of the Governing Body, the Board of Management, the Academic Council, **the Academic Planning and Evaluation Committee** and any board or committees of the University appointed under the Adhiniyam of which he is to act as Secretary;
- (i) Shall conduct the official correspondence of the University, the Governing Body, the Board of Management, the Academic Council and other body/ authorities.
- (j) Shall supply to the Vice Chancellor
 - (i) copies of the agenda of the meetings of the University authorities of which he is to act as Secretary, as soon as such approved agenda is issued;
 - (ii) the minutes of the meetings of the University authorities of which he is to act as Secretary, within a month of the holding of such meetings; and
 - (iii) such other papers and information as the Vice-Chancellor may direct him to maintain and supply from time to time;
- (k) Shall exercise all such powers as may be necessary or expedient for carrying into effect the orders of the Vice-Chancellor or various authorities or body of the University of which he acts as Secretary;
- (l) Shall discharge such other functions as may be assigned to him from time to time by the Vice Chancellor to whom he shall be responsible for the same;

STATUTE No. - 8**1. Short title and commencement:**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Chief Finance & Accounts Officer: Functions & Duties, Statute, 2011;
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) "Adhiniyam" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) "Statute" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) "Section" means Section of the Adhiniyam;
- (d) Words and expression used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. APPOINTMENT, TERMS & CONDITIONS

- (a) The Chief Finance and Accounts Officer shall be responsible for the entire aspects relating to accounts and finances of the University.
- (b) The Chief Finance and Accounts Officer will be a full time salaried officer of the University and shall discharge his duties under general superintendence and control of the Vice-Chancellor.
- (c) The appointment of the Chief Finance and Accounts Officer shall be made by the Chancellor on the recommendations of the committee constituted for the purpose.

The committee shall consist of :

- (a) Vice Chancellor-Chairman
- (b) Nominee of the Chancellor
- (c) Two expert members approved by the Governing Body.
- (d) One observer nominated by the Chairman, Regulatory Commission
- (d) Notwithstanding the above the first Chief Finance and Accounts Officer may be appointed by Chancellor.
- (e) If at any time upon representation made or otherwise, and after making such inquiry may be deemed necessary, the situation so warrants that the continuance of the Chief Finance and Accounts Officer is not in the interest of the University, the Vice-Chancellor may request the Chancellor in writing stating the reasons therein, for the removal of the Chief Finance and Accounts Officer.
- (f) The Chief Finance and Accounts Officer shall retire on completing the age of sixty five years.

4. SUBJECT TO THE CONTROL OF VICE-CHANCELLOR FOLLOWING SHALL BE THE DUTIES & RESPONSIBILITIES OF THE CHIEF FINANCE & ACCOUNTS OFFICER:

- (a) to hold and manage the property and investments of the University and endowed properties/funds.

- (b) to ensure that the limits fixed by Governing Body for recurring and nonrecurring expenditure for a year are not exceeded and that all monies are expended for the purpose for which they are granted or allotted.
- (c) to keep a constant watch on the state of the cash and bank balances and on the state and quality of investment.
- (d) to suggest measures of additional internal revenue generation for the university

5. **CHIEF FINANCE & ACCOUNTS OFFICER SHALL: -**

- (a) arrange collection of income, disburse the payments and maintenance of the accounts of the University.
 - (b) be responsible for the preparation of annual accounts and the budget of the University for the next Financial Year as also long term plans are required.
 - (c) have the accounts of the University regularly audited and financial statements duly audited and certified by the external auditors of the University in compliance of Statutory Regulations.
 - (d) He will also ensure compliance of all the irregularities/deficiencies pointed out in any of the audit reports and confirm such compliance to the Vice-Chancellor.
 - (e) ensure that the registers of building, land, furniture and equipment are maintained up-to-date and that the stock checking of equipment and other consumable materials in all offices and institutions maintained by the University.
 - (f) suggest appropriate action against persons responsible for unauthorized expenditure and for other financial irregularities.
 - (g) ensure that proposals for fixation of fees and other charges are prepared and put up to the competent authority/committee for approval.
 - (h) ensure that the fee structure once approved, is implemented and fees from the students received in time with penalties, if any.
6. The Chief Finance & Accounts Officer may call from any Office or Institution of the University any information, documents, bills/receipts and statements/returns that he may consider necessary for the performance of his duties.
7. The Chief Finance & Accounts Officer shall see that all bills for payments be duly audited after residential audit set up is established.
8. He shall ensure compliance of provisions of applicable acts and regulations relating to direct and indirect taxes and revenue levies of Central / State Govt. and local bodies.
9. Chief Finance & Accounts Officer shall discharge all such functions as assigned by the Chancellor, Governing Body/ Vice-Chancellor and or embodied in the Statutes.
10. Chief Finance and Accounts Officer will ensure that preventive vigilance measures and proactive steps are continuously observed in the University and its Institutions.

STATUTE No. - 9**1. Short title and commencement;**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Controller of Examination: Function & Duties, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions; In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.**

3. APPOINTMENT, TERMS & CONDITIONS

- (a) The Controller of Examination will be a full time salaried officer of the University and discharge his duties under general superintendence and control of Vice-Chancellor.
- (b) The Controller of Examination shall be appointed by the Chancellor in accordance with the provisions embodied in the Statutes.

4. POWERS AND DUTIES

- (a) The Controller of Examination shall be responsible for the due custody of the records pertaining to the entire work related to examinations. He shall be ex-officio secretary of the Examination Committee of the University and shall place before such Committee all such information as may be necessary for the transaction of its business.
- (b) He shall also perform such other duties as may be prescribed by the Regulations or as may be required from time to time, by the Board of Management or the Vice-Chancellor but he/she shall not, by virtue of this sub-section, be entitled to vote.
- (c) Subject to the superintendence of the Vice-chancellor, the Controller of Examinations shall have administrative control of examinations and including the employees working under him.
- (d) The Controller of Examination shall conduct the examinations and make all other arrangements there for and be responsible for due execution of all processes connected therewith.
- (e) The Controller of Examination is responsible to maintain utmost confidentiality in all aspects of examinations.
- (f) Where the Controller of Examination is, for any reason is unable to act or the office of the Controller of Examination is vacant, all the duties of the office shall be performed by such person as may be decided by the Vice-Chancellor, until the Controller of Examination resumes his duties or as the case may be the vacancy is filled.

STATUTE No. – 10

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Academic Council: Constitution Powers and Functions, Statute, 2011;
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions; In this statute, unless the context otherwise requires;

- (a) "**Adhiniyam**" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) "**Statute**" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) "**Section**" means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. FORMATION

The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, Statutes, Ordinances and regulations, co-ordinate and exercise general supervision over its academic policies. The Academic Council shall consist of the following members:

- (a) Chairperson – Vice-Chancellor
 - (b) Members- All Deans of faculty and all Chairpersons of Board of Studies.
 - (c) Nominated members- Two teachers above the cadre of Associate Professor / Reader from each constituent Institutions and to be nominated by the Vice-Chancellor for a term of Two years.
 - (i) Teacher can be re-nominated for second term continuously.
 - (ii) Teacher cannot be re-nominated for continuous third term, however he/she will become eligible for nomination again after break of one term.
 - (d) Controller of Examination
 - (e) Member Secretary- Registrar
 - (f) One representative nominated by Chairman, Regulatory Commission.
 - (g) Three members from among the Principals/Deans/Directors of constituent Institutions to be nominated by Vice-Chancellor in rotation.
 - (h) External Members: Two members from other Universities to be nominated by the Vice-Chancellor.
 - (i) Student Members: One Under-Graduate and one Post-Graduate Student from amongst the regular students of constituent institutions to be nominated by Vice-Chancellor.
 - (j) Chancellor's Nominee: Two members to be nominated by the Chancellor
- Members who wish to resign the membership shall give in writing an application to the Registrar, who shall forward it with his/her remarks to the Vice-Chancellor for necessary action.

Member who remains absent for three consequent meeting without prior permission and valid reason, shall cease to be member of the Council.

Casual vacancies shall be filled for the remainder period of the term of Member.

Removal / Disqualification:

- (i) Person resigns from his/her post in University ceases to be member.
- (ii) On removal or dismissal from his/her post in University.
- (iii) Convicted for any offence including moral turpitude.
- (iv) Nominating Authority may remove a Member who is sick, insane and incapable of discharging duty in the Council.
- (v) Nominating Authority may remove a Member who is found guilty of misconduct, indiscipline and malpractice in the University, or outside

4. CONDUCT

- (a) The Vice-chancellor, as the Chairperson, shall preside over the meetings of the Academic Council and in his/her absence, any other person nominated by the Chancellor shall preside over the meeting.
- (b) The Registrar shall be the Member-Secretary of the Academic Council and in the absence of the Registrar, any other person authorized by the Vice-Chancellor shall act as the Secretary.
- (c) One third of the members of the Academic Council including the Chairperson shall form the quorum at a meeting, provided that no quorum shall be necessary for adjourned meetings. Ordinarily fifteen days notice shall be given for all meetings of the Academic Council.
- (d) The term of the nominated members of the Academic Council will be three years.

5. GENERAL RULES OF THE MEETING OF ACADEMIC COUNCIL:

- (a) In general the Academic Council shall meet twice a year (August & February). Vice-Chancellor can requisite the meeting as and when required in addition to regular meetings.
- (b) Academic Council shall meet on requisition of Vice Chancellor.
- (c) Registrar shall notify the meeting on the orders of Vice Chancellor.
- (d) Registrar shall send the notification along with the agenda to the members by speed post or by email, 15 days before the date of meeting.
- (e) Approval of the resolutions shall be by simple majority of the Members present.
- (f) Vice Chancellor is authorized to invite experts as and when required. However such invitee members shall neither be counted to fulfill quorum requirement, nor have voting powers.
- (g) All the decisions of the Academic Council are subject to the final approval of Board of Management of the University.
- (h) Validity of Council meetings: Proceedings of the Council meetings shall not be invalidated
 - (i) due to vacancies in Academic Council.

- (ii) due to non receipt of meeting notice by any member or members.
- (iii) due to defective nomination of any member.

6. POWERS, DUTIES AND FUNCTIONS:

- (a) The Academic Council shall be the Principal Academic Body of the University and shall subject to the provisions of the Adhiniyam, Statutes, Ordinances and Regulations, exercise the control and general regulation for the maintenance of the standards of instructions, education and examinations of the University.
- (b) As the Authority of the University, shall be the principle body for laying down educational policy and shall subject to the Statutes, Ordinances and Regulations see to the coordination and general superintendence of its implementation.
- (c) To co-opt as members persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they may be co-opted.
- (d) To promote research and innovation related activities in the University.
- (e) to make recommendations to the Governing Body on the proposals received from the different faculties of the University, for the conferment of degrees, honorary degrees or any such other distinction or honor of the University.
- (f) Emphasis shall be given for overall development of students to excel in the life not only as a professional but also as a responsible citizen.
- (g) Frame the rules and regulations to control the indiscipline in general and malpractices, unacceptable methods in the examinations or amend with the approval of Board of Management.
- (h) Approve the launching/commencing of new courses of studies.
- (i) Frame the Calendar of Events for the academic year for the various courses.
- (j) Approve the rules of conduct/behavior and etiquette of the students in the Institution, the Hostels and in and outside campus.
- (k) Discuss and decide on the matters put up by the respective Boards of Studies.
- (l) To arrange and order annual Inspections by the Local Committees of constituent Institutions to maintain high standards.
- (m) Prescribe the methodology, schemes, and modalities of Internal and University examinations including the internal ones.
- (n) Prescribe the detailed methodology, scheme and allotment of marks for individual subjects in all the courses.

- (o) Discuss and accord approval of schedules of examinations as proposed by the Controller of examinations.
- (p) Discuss and accord approval of methods of reporting malpractice cases, method of enquiry, and the punishments.
- (q) Discuss and decide on all the recommendations of various sub-committees appointed for the specific purposes.
- (r) Appoint various sub committees as and when required for specific purpose / task. The committees shall cease to function after completing the task assigned.
- (s) Constitute including formation of such committees as may be required to deal with special individual cases of indiscipline of employees, students. Indiscipline among the group, un-authorized absence, misbehavior, misappropriation, and thefts will also be looked into by the Council.
- (t) To consider and act on the recommendations of such committees.
- (u) To take up the matters for periodical review of functioning and co-ordination between all the constituent Institutions and/ departments and recommend to the Board of Management, the ways and means of improvement.
- (v) To initiate and promote research and related activities in various constituent Institutions and centers.
- (w) To consider other academic or student welfare matter referred to the Academic Council.
- (x) To recognize degrees/diplomas of other Universities/institutions and determine their equivalence.
- (z) To appoint committees for admission of students in different faculties of University.
- (aa) To make special arrangements, if any, for the teaching of women students and for prescribing for them special courses of study.
- (bb) To recognize persons of eminence in their subjects to be associated as research guide, in the subject as prescribed in the Ordinance.
- (cc) Academic Council shall ensure that while framing rules, syllabus and curriculum norms of the Regulatory Body i.e. AICTE, MCI, DCI, Pharmacy Council, Indian Nursing Council & Bar Council etc. as laid down from time to time, are adhered to.

STATUTE No. - 11

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Board of Studies; Constitution & Powers, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. Board of Studies:

There shall be Boards of Studies pertaining to the following subjects / group of subjects:

- (a) In Pre and Para Clinical subjects comprising of Anatomy, Physiology, Biochemistry, Pathology, Pharmacology, Microbiology, Forensic Medicine, and Community Medicine.
- (b) In Clinical subjects comprising of Medicine, Surgery, Otorhynolaryngology, Radiology, Anesthesiology, Pediatrics, Ophthalmology, Psychiatry, Dermatology, Ophthalmology, Orthopedics, Obstetrics and Gynecology.
- (c) In Dentistry
- (d) In Pharmacy
- (e) In Nursing
- (f) In Para medical
- (g) In Management and Hotel Management
- (h) In Engineering
- (i) In Media Studies, Cinema & Creative Arts
- (j) In Arts
- (k) In Sciences
- (l) In Commerce.
- (m) In Education

- 4. The Chancellor, on the recommendation of the Vice-Chancellor may include any subjects not covered in the above list to any of the Boards as above and may delete subjects, if required.

5. CONSTITUTION OF BOARD OF STUDIES:

- a) The Board of Studies shall be constituted by the Chancellor on the recommendations of Vice-Chancellor.
- b) The Members of the Board of Studies shall not exceed twenty exclusive of at least two external members in each Board. External means teachers working in other University.
- c) The Chairman & Members of the Board of Studies will be nominated by the Chancellor among the teachers in the University.
- d) The term of Chairman and Members is three years. Members can be re-nominated for a maximum of three consequent terms. The Chairman shall be nominated from among the senior teachers in BOS, on rotation
- (e) When the Chairman of the Board resigns or remains absent for any reason, one of the members of the Board will act as Chairman with the Vice-Chancellor's approval.
- (f) The Chairman of Board of Studies shall have the right to co-opt whenever necessary experts or specialists in any particular subject to act as member of the said Board for the purpose of considering any particular subject with prior approval of the Vice-Chancellor. The Members co-opted shall not exceed two at any time. Co-opted Members shall offer their expert opinions when ever sought and shall not form a part of the Board proceedings.

6. COMPOSITION OF EACH BOARD:

- (a) One member from among the professors in each subject to be nominated by Vice-Chancellor on the recommendation of Head of Institution.
- (b) Four teachers from among all the teachers in the specialty, other than professors and possessing PG qualification in any speciality, in the group of subjects to be nominated by Vice-Chancellor on the recommendation of Head of Institution.
- (c) Two senior members of teaching faculty from Institutions other than People's University shall be nominated as external members for a term of three years.
- (d) Members shall be responsible for ensuring that minimum recommendations about curriculum laid down by Regulatory Bodies, MCI, DCI, AICTE, Pharmacy Council, INC, Bar Council, etc are followed.

7. REMOVAL / DISQUALIFICATION OF MEMBER:

- (a) The member ceases to be so:
 - (i) on resignation/ removal from University
 - (ii) when convicted for any offence including moral turpitude.
- (b) A member can be removed:
 - (i) who is sick, insane and incapable of discharging the duties in the Board.
 - (ii) who is found guilty of misconduct, indiscipline and malpractice.

8. POWER AND FUNCTIONS OF BOARD OF STUDIES:

- (a) The Boards of Studies shall prepare and recommend the detailed courses of study and curriculum or the different levels of studies in the respective subjects.
- (b) Board of Studies may recommend to the Academic Council any matter connected with the academics/examinations in its subjects and address them on any matters relating to improvement in the courses of studies.
- (c) The Board of Studies shall be responsible:
 - (i) To prepare syllabus for several courses of study under their perview.
 - (ii) To prepare scheme of examinations.
 - (iii) To prepare panels of names of persons suitable for appointment as paper-setters / examiners / valuers.
 - (iv) To advise the University authorities on such matters as may be referred to them by any authority of University.
 - (v) To consider and recommend to the Academic Council establishment of new courses, inter-disciplinary courses and short-term training programmes referred to it.
 - (vi) To plan and organize inter-departmental and inter-faculty programmes in consultation with the Board of Studies of other faculties.
 - (vii) To prepare and submit the Annual Report of the functioning of Department to the Vice-Chancellor.
 - (viii) To go through and consider any other academic matter which may be referred to it for opinion.

9. QUORUM:

One third of the members of the Board of Studies shall form a quorum for its meetings. This should include one external member of the Board of Studies. The meeting of the Board of Studies will be arranged at least once in a year.

10. JOINT MEETINGS:

Whenever it is deemed necessary the Vice-Chancellor shall be competent to convene Joint Meetings of two or more Boards of Studies and the Vice-Chancellor shall appoint the Chairman for any such meeting(s).

11. OPINION BY CIRCULATION:

The Vice-Chancellor may in urgent cases obtain the opinion of the Chairman of Board of Studies or of full Board of Studies by circulations of any proposal among them. Such opinion together with the action taken thereon shall be communicated to all the members.

12. VALIDITY OF BOARD OF STUDIES MEETINGS:

Proceedings of the Board of Studies meetings shall not be invalidated merely due to

- (a) due to vacancies in Board of Studies.
- (b) due to non receipt of meeting notice by any member or members.
- (c) due to defective nomination of any member

STATUTE No. - 12

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Faculties of the University: Constitution, Powers & Functions, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions; In this Statute unless the context otherwise requires;

- (a) "**Adhiniyam**" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (b) "**Statute**" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (c) "**Section**" means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. FACULTY

- (a) The faculties shall be the principal academic coordinating authorities of the University in respect of academic pursuits, studies and research in the subjects included in a faculty and also in respect of studies and research of multi-disciplinary faculties.
- (b) The University has under its umbrella, Institutions of various streams imparting education and training. These include health, natural science, arts, commerce and technical branches of knowledge. Therefore it is imperative that these fields are broadly divided into various groups for effective functioning.
- (c) In view of the above objectives the branches are grouped in as various faculties based on certain distinguishing characteristics in the sphere of knowledge.

4. (a) Accordingly there shall be presently following Faculties:

- (i) Faculty of Medicine
- (ii) Faculty of Dentistry
- (iii) Faculty of Pharmacy
- (iv) Faculty of Nursing
- (v) Faculty of Paramedical
- (vi) Faculty of Engineering
- (vii) Faculty of Management and Hotel Management
- (viii) Faculty of Media Studies, Cinema & Creative Arts.
- (ix) Faculty of Arts,
- (x) Faculty of Sciences
- (xi) Faculty of Commerce.
- (xii) Faculty of Education

(b) **COMPOSITION OF THE FACULTY:**

- (i) Dean of Faculty, nominated by the Chancellor on the recommendation of Vice-Chancellor from among the Senior Professors / teachers in the specialty.
- (ii) Chairpersons of the Boards of Studies under the faculty
- (iii) Not more than five teachers from each discipline from the category of Professor, Reader / Asst. Professors, Lecturer of the constituent institution of the University as nominated by the Vice-Chancellor on the recommendation of Head of Institution.

- (c) **Tenure of Faculty** is three years. Complete faculty shall be reconstituted once in three years. Casual vacancies shall be filled for remaining period by Chancellor/Vice-Chancellor respectively.

5. **MEETING OF THE FACULTIES:**

The Faculties shall meet ordinarily once in a year or at such other times as are fixed by the Vice-Chancellor or on the requisition of the Dean with the previous permission of the Vice-Chancellor. Dean shall preside over the meetings. Senior teacher among those present shall preside over the meeting, if Dean is absent/away.

6. **QUORUM:**

One third of the members of the faculty shall form a quorum of the meeting

7. **NOTICE OF THE MEETING & AGENDA:**

Notice of a Meeting of Faculty shall be sent by post or by e-mail to each member by the Registrar under the directions of the Vice-Chancellor stating, the date, & venue of the meeting and also showing the business to be placed before the meeting. The period of notice shall ordinarily be fifteen days unless the Vice-Chancellor, for reasons of urgency, fixes a shorter period.

- (a) Members who wish to submit any item for discussion may do so in writing to the Registrar at least 7 days in advance
- (b) The Dean shall send the proceedings of the meeting to the Registrar for further course of action.

8. **POWERS AND FUNCTIONS:-**

- (a) subject to the control of Academic Council, to organise, co-ordinate and regulate teaching and research activities of Departments assigned to the Faculty.
- (b) to approve the courses of studies for the different examinations in the Faculty proposed by the Board of Studies and to remit matters to Board of Studies,
- (c) to recommend to the Academic Council the parameters or considerations for the awards of degrees, diplomas and other distinctions including the scheme of examination for different degrees,
- (d) to deal with such other matters relating to the subjects within its purview as may be referred to it by the Academic Council.

PEOPLE'S UNIVERSITY, BHOPAL
Amendment in Statute No. 12 – Faculties of the University: Constitution, Powers & Functions

Sr. No.	Statute No.	Clause No.	Sub Clause No.	Existing Amendment	Proposed Amendment	Justification
1	12	4 (a)		Accordingly there shall be presently following Faculties: - Faculty of Medicine - Faculty of Dentistry - Faculty of Pharmacy - Faculty of Nursing - Faculty of Paramedical - Faculty of Engineering - Faculty of Management and Hotel Management - Faculty of Management and Hotel Management - Faculty of Media Studies, Cinema & Creative Arts - Faculty of Arts - Faculty of Humanities and Social Science - Faculty of Sciences - Faculty of Commerce - Faculty of Education - Faculty of Law - Faculty of Ayush - Faculty of Fine Arts - Faculty of Agriculture - Faculty of Veterinary & Animal Husbandry	Accordingly there shall be presently following Faculties: - Faculty of Medicine - Faculty of Dentistry - Faculty of Pharmacy - Faculty of Nursing - Faculty of Paramedical - Faculty of Engineering - Faculty of Management and Hotel Management - Faculty of Media Studies, Cinema & Creative Arts - Faculty of Arts - Faculty of Humanities and Social Science - Faculty of Sciences - Faculty of Commerce - Faculty of Education - Faculty of Law - Faculty of Ayush - Faculty of Fine Arts - Faculty of Agriculture - Faculty of Veterinary & Animal Husbandry	New Faculties are being introduced in the University Changed as per new nomenclature

STATUTE No. - 13**1. Short title and commencement:**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **The Dean of Students' Welfare: Terms and Conditions of Service, Powers and Duties Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this Statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. The Dean of Students' Welfare shall be nominated preferably from among the Professor of University for a term of three years by Chancellor on recommendation of Vice-Chancellor.

Provided further that before the expiry of his term of three years the Governing Body may, on a report from the Vice Chancellor, terminate the nomination of Dean of Student's Welfare if it is satisfied that further continuance of the Dean Students' Welfare will not serve only useful purpose or will be detrimental to the cause for which he has been appointed or in the interests of the University, after giving reasonable opportunity of being heard.

4. Dean of Students' Welfare:

- (a) will possess atleast Post Graduate degree in any subject and five years of experience of teaching post-graduate classes or twelve years experience of teaching degree classes, preferably having experience of guiding extra-curricular activities and understanding of students' problems.
- (b) draw salary in the pay scale of Professor or Associate Professor as decided by the University.

5. The Dean of Students' Welfare, shall continue to hold his lien on his substantive post and shall be eligible to all the benefits that would have otherwise accrued to him but for his appointment as Dean of Students' Welfare.**6. (1) The Dean of Students' Welfare shall be the Head of the Information Centre and the Placement Office in the University.**

- (2) The Dean of Students' Welfare shall, if the Governing Body, Board of Management or the Academic Council so desire and invite, be present at any meeting of the authority concerned when matters relating to Students' Welfare come up for deliberations therein.
- (3) Subject to the control of the Vice Chancellor, the Dean of Students' Welfare shall –
 - (i) make arrangements to ensure suitable accommodation facilities for students;
 - (ii) arrange for employment of students in accordance with the plans approved by the Vice Chancellor
 - (c) communicate the guardians of the students regarding the welfare of students;
 - (d) co-ordinate travel facilities for students;
 - (e) guide and also assist the students in obtaining scholarship, studentships, etc.
 - (f) perform such other duties as may be assigned to him and of concerns to students from time to time by the Registrar with the approval of the Vice Chancellor.

STATUTE No. – 14

1. **Short title and commencement;**
 - (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Annual Report, Statute, 2011;**
 - (b) This shall come into force with effect from the date of Publication in the Official Gazette.
2. **Definitions;** In this statute, unless the context otherwise requires;
 - (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
 - (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007,
 - (c) **"Section"** means Section of the Adhiniyam;
 - (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.
3. **ANNUAL REPORT**
 - (a) The Annual report of the University shall be finalised by the Board of Management which shall include among other matters, the steps taken by the University towards the fulfillment of the objectives.
 - (b) The Annual Report of the University shall cover the period from the 1st of July to the 30th of June following and shall be presented before the Board of Management at its annual meeting held after the expiry of the said period.
 - (c) The annual report shall envisage the future expansion of University keeping in view that focus should continue to be in the areas of continuous learning, sharing of knowledge, also invest in building a highly technical and capable resource pool of skilled and professional talent.
4. Copies of the Annual Report of the University shall be circulated amongst the members of the Board of Management on or before the 31st of December, immediately following the expiry of the period to which it relates or at least fifteen days before the date on which the annual meeting of the Board of Management, after the expiry of the said period is held, whichever is earlier.
5. The Board of Management shall, thereafter send a copy of the Annual Report to the Member Secretary and the Governing Body shall, ensure that the same is placed before the meeting of Governing Body for approval.
6. The Annual Report after the approval by Governing Body will be submitted to the Sponsoring Body.
7. A copy of Annual Report will also be presented to Visitor and Regulatory Commission.

STATUTE No. -15**1. Short title and commencement;**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Honorary Degree, Statute, 2011**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions; In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. The proposal for conferment of Honorary Degree may be made by the Academic Council. It shall be placed before a committee consisting of the Vice-Chancellor, a nominee of the Chancellor and the Dean of the Faculty concerned. On the Committee's recommendation that an honorary degree be conferred on any dignitary or specialist on the ground that he/she, in its opinion, a deserving and proper person to be honored with such degree, its recommendation shall be placed before the Academic Council. On approval by the Academic Council it shall be placed before the Board of Management.

4. On recommendation by the Board of Management, the same shall be submitted to the Governing Body for final approval.

STATUTE No. – 16

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Committees/Boards, Panels of the University, Statute, 2011**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this Statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

The Chancellor, Governing Body and Board of Management may constitute such committees, boards and panels with such terms of references as may be required for specific tasks to be performed by such committees and the constitution of such committees and their responsibilities shall be such as may be prescribed by constituting authorities and or the Statutes.

The following committees/boards shall however, stand constituted with the First Statutes and shall function with the powers as laid down below:

(A) BUILDING AND PREMISES COMMITTEE:

(i) Constitution:

There shall be a Building and Premises Committee comprising of the following:

- (a) Chancellor or his nominee – Ex Officio Chairperson.
- (b) Vice Chancellor – Associate Chairperson
- (c) One Representative of the Governing Body
- (d) Head or representative of concerned Institution
- (e) Chief Finance & Accounts Officer
- (f) University Engineer
- (g) Estate & Premises Officer
- (h) Registrar-Member Secretary

(ii) TENURE:

Members, other than ex-officio members, shall hold office for a period of three years.

(iii) POWER AND DUTIES:

The Building and Premises Committee shall;

- (a) Advise the Board of Management on all matters relating to the construction of buildings, repairs, alterations, additions or maintenances to existing buildings, which, it may consider necessary or urgent;
- (b) Select and recommend land for purchase by the Planning Board;
- (c) Accord technical sanctions to the detailed plans and estimates;
- (d) Select scrutinize and recommend acceptance of tenders or offers or
- (e) recommend expenditure incidental to the execution of each work subject to the allotment made for it by the Board of Management
- (f) Make recommendations to the Board of Management about the order / priorities in which work should be carried out;
- (g) Recommend to the Board of Management the creation, temporary or otherwise of post/s of technical/ engineering staff.
- (h) May appoint Sub-Committees for carrying out its directions.

(iv) MEETINGS AND QUORUM:

- (a) Meetings of the Committee shall held minimum once in two months or be called as and when necessary by the Registrar as directed by the Vice Chancellor or otherwise also
- (b) Four members of the Committee shall form a quorum.

(B) LIBRARY COMMITTEE:**(i) Constitution:**

There shall be a Library Committee for the management of the University Library and also other Libraries of the constituent institutions. It shall comprise:

- (a) The Vice-Chancellor, as the Ex-Officio Chairperson;
- (b) All Deans of Faculties; Ex-Officio
- (c) Chief Librarian/Librarian of one of the constituent institutions to be nominated by Vice-Chancellor.
- (d) The Registrar,
- (e) Chief Finance & Accounts Officer.
- (f) Chief Librarian/ Librarian of University Library as Member-Secretary

Note: Vice-Chancellor may invite two co-opted members from the concerned constituent institution/ as also subject experts from outside.

(ii) TENURE:

Members of the Library Committee, and the ex-officio members, shall hold office for a period of three years except for the librarians of Institutions whose tenure will be of one year.

(iii) POWERS AND FUNCTIONS:

The Library Committee shall be responsible for:

the general administration and supervision of the library subject to the overall control of the Board of Management and -

- (a) management and regulation of the financial aspects of the University Library and other Libraries.
- (b) administration of Endowments for the University and other Libraries and proper utilization of budget grants for purchase of books and periodicals including e-books and e-magazines and for general purposes of the Library.
- (c) Preparing the annual budget for the consideration of the Board of Management.
- (d) allocation of funds for books/ reference books/periodicals and e-magazines, e-journals etc. for different subjects/ departments/ institutions.
- (e) prescribing the procedure/basis for the selection of books and journals to be purchased.
- (f) preparing the Annual Report for the consideration of Board of Management.
- (g) prescribing rules/regulations for the use of Library books by teachers, research scholars and students of the University and constituent institutions.
- (h) ensure maintaining of proper records of all the books, magazines, e-journals, categorize them into special, reference and others, and issuance thereof each member-wise and exercise effective supervision and control
- (i) prescribing rules for the use of Library books by persons other than those included in sub-Para (h) above.
- (j) maintain proforma records of caution money/security deposits, recommend special deposits considering value and replacement availability of special category and invariably ensure that NOC's are issued after due diligence by the staff of Library.
- (k) guide, explore, coordinate and enter into arrangements for utilizations/access to other universities, Institutions for utilizations of their e-libraries including at foreign centres.

(iv) **MEETING & QUORUM:**

- (a) The Library Committee shall meet once in a quarter.
- (b) Meeting of the Library Committee shall be called by the Registrar, in consultation with the Vice-Chancellor.
- (c) The Registrar shall give at least 10 days clear notice for the meeting. However an urgent meeting of the Committee may be convened on three days clear notice.
- (d) The agenda of every meeting shall be sent with the notice to the members. Proposal/suggestion from any member received by the Registrar before the issue of the notice shall be included in the agenda.
- (e) Five members will form quorum for the meeting.

(C). SPORTS COMMITTEE:**(i) Constitution:**

For the purpose of promoting Sports and Physical Welfare including indoor games and athletics of the students there shall be a Sports Committee, which shall comprise of:

- (a) The Vice-Chancellor—Ex-Officio-Chairperson.
- (b) The Registrar - Member
- (c) Two Principals/Deans/Directors of constituent institutions in rotation, to be nominated by the Vice-Chancellor
- (d) Three teachers of the constituent institutions, one of whom shall be atleast a lady teacher, to be nominated by the Vice-Chancellor- Members
- (e) Two persons of whom at least one shall be from non-teaching staff appointed by the Governing Body – Members.
- (f) Two persons possessing expert knowledge or experience of a branch or branches of Sports to be co-opted by the Sports Committee - Members
- (g) Two Physical Training Instructors of constituent institutions, nominated by the Vice-Chancellor - Members
- (h) Two Captains of University teams in the preceding year nominated by the Vice-Chancellor - Members
- (i) Two Sports Secretary of the constituent institutions by rotation -- to be nominated by Vice-Chancellor.
- (j) Recognized sports man/woman of outstanding reputation in sports and related fields.
- (k) The Director/ Officer In-charge of Physical Education - Ex-Officio-Secretary.

(ii) TENURE:

Members of the Sports Committee shall hold office for two years.

(iii) POWERS AND FUNCTIONS OF THE SPORTS COMMITTEE:-

- (a) Subject to overall control of Board of Management the Sports Committee shall initiate, organize, control, manage and supervise either by itself or through various sub-committees the inter-Collegiate Sports and Tournaments and to Foster, undertake inter-University Competitions.
- (b) The Sports Committee shall subject to the approval of the Board of Management frame and adopt all rules and ensure that these are followed by all the constituent institutions.
- (c) It shall decide whether the University shall participate in the Inter-University competitions and prepare the estimate for the expenses involved in such participation subject to the overall budgetary limits laid down by the Board of Management.
- (d) In urgent cases Vice-Chancellor shall be authorized to approve participants and other matters pertaining to sports & physical education by either in consultation with Committee or otherwise.

- (e) The Committee shall perform following functions and have the powers: -
- (i) to appoint Organizing Committees, to conduct and arrange Inter-University competitions/ events whenever required,
 - (ii) to conduct Inter-Collegiate Sports Tournaments/ Athletes Meets.
 - (iii) to appoint Selection Committees to select University teams for Inter-University Tournaments/Inter-collegiate competitions and others.
 - (iv) to prepare budget for approval of the Governing Body.
 - (v) To appoint Managers, Coaches and Captains for the teams participating in Inter-University Tournaments,
 - (vi) to propose disciplinary action against the players and college teams for violation of the sports rules, regulations and for misconduct either on the playground or outside/Inter-Collegiate competitions or bring disrepute to in the University.
 - (vii) to prepare Annual Report of the Sports activities,
 - (viii) to frame, modify or amend rules for the efficient control and carrying out the activities of sports and have them approved by Board of Management.
 - (ix) to award Crest and Certificates or both to the players and competitors participating in Inter-University or Inter-Collegiate Tournaments,
 - (x) to organize physical training programmes in the constituent institutions and schools of studies or teaching departments of the University,
 - (xi) to advise the Governing Body / Board of Management on all the matters connected with sports and games in the institutions, schools of studies and teaching departments, and development of internal infrastructural facilities, equipments, adequate grounds, stadium and material for sports and practices and learning.
 - (xii) to initiate such steps as may be necessary in due discharge of their responsibilities and enhancement of the University image and to perform such functions as may be assigned by the Governing Body/ Board of Management

(iv) **MEETING & QUORUM:**

- (a) The Sports Committee shall meet ordinarily once in two months. The date for the meeting shall be fixed by the Secretary with the approval of the Vice-Chancellor
- (b) In the absence of the Vice-Chancellor members present shall elect Chairperson who shall preside over the meeting.
- (c) Nine Members will form quorum for the meeting.

STATUTE No. – 17

1. **Short title and commencement;**
 - (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Convocation Statute, 2011;**
 - (b) This shall come into force with effect from the date of Publication in the Official Gazette.
2. **Definitions:** In this Statute, unless the context otherwise requires;
 - (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
 - (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
 - (c) **"Section"** means Section of the Adhiniyam;
 - (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.
3. The Degrees of the University including Honorary Degrees shall be conferred and such Postgraduate degrees, diplomas, certificates and medals and doctoral degree, in different disciplines as may be specified in this behalf by the Governing Body, shall be awarded at convocation of the University.

Provided that degrees may be conferred, and medals, diplomas and certificates may be awarded in absentia.
4. Convocations of the University shall be held for the purposes referred to in the foregoing Statutes on such date and at such time and place as may be fixed in this behalf by the Governing Body;
 - (i) Provided that the convocation shall be held every year generally in the month of August/September.
 - (ii) At least one month's notice shall be given for holding convocation.
 - (iii) In the case of conferring honorary degrees a shorter notice with the approval of the Chancellor may be given for holding such special convocation.
5. The proceedings of convocation will be conducted as per the procedure enumerated in the University rules framed for this purpose.

STATUTE No. – 18**1. Short title and commencement:**

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Admission Policy including Reservation of Seats Statute, 2011;
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this Statute, unless the context otherwise requires;

- (a) "Adhiniyam" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) "Statute" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) "Section" means Section of the Adhiniyam;
- (d) Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

3. ADMISSIONS:

- (a) Admission in the University shall be made strictly on the basis of the merit;
- (b) Merit for admission in the University may be determined
 - (i) either on the basis of marks or grade obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities

Or

(ii) 'The Admission in Medical, Dental & other courses related to Health Sciences shall be made according to the direction issued by Medical Education deptt. Govt. Of M.P., MCI/DCI & other regulatory bodies from time to time'

- (iii) on the basis of Group discussion/counselling/Interview.

Provided that admission in professional and technical courses shall be made only on the basis of entrance test. The University may conduct its own entrance test or utilize the list of result of such examination/test conducted by different State/National/Professional bodies

4. ADMISSION COMMITTEE

The admission in the constituent institution/school of studies /deptts. will be made by respective Heads of Institutions duly assisted by the Admission Committee strictly in accordance to the norms of the applicable Statutory Bodies and Authorities.

5. RESERVATION OF SEATS:

Seats for admission in the university for the students, belonging to scheduled castes, scheduled tribes; other backward classes, women, handicapped students, children of defense personnel and other specified categories shall be reserved primarily as per the policy of State Government and as applicable.

STATUTE No. – 19

1. Short title and commencement:

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **The Academic, Planning & Development Committee, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this Statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

- 3.** The Academic, Planning & Development Committee shall be responsible to make planning for the long term planning (LRP) and the goals and the strategic development of the University, both infrastructural and academic, and it shall study the University teaching departments, Schools and constituent institutions for drafting expansion and growth blue paper and to prepare vision paper. It shall also plan, monitor evaluate, guide and help co-ordinate undergraduate and post-graduate academic programmes and development of constituent institutions

It shall comprise of following members, namely:

- (i) A member of Board of Management/ Academic Council nominated by Chancellor on recommendation of Vice-Chancellor – Chairperson.
- (ii) Three Deans of Faculty to be nominated by the Vice-Chancellor
- (iii) Two person from amongst the Heads of Departments of constituent institutions not below the rank of Professor and who is not a Dean, to be nominated by the Vice-Chancellor;
- (iv) One teacher imparting post-graduate instruction having not less than ten years of post-graduate teaching experience, nominated by the Vice-Chancellor;
- (v) One teacher imparting under-graduate instruction having not less than five years of teaching experience, nominated by the Vice-Chancellor;
- (vi) Two experts co-opted by the Chancellor, from amongst the Heads of Institutions or Senior faculty of National or State level institutions, or eminent persons of recognized qualifications/repute.
- (vii) The Registrar – Member Secretary.

4. MEETING:

The Academic, Planning & Development Committee shall meet at least thrice a year or on convening the meeting even at shorter period by Vice-Chancellor.

5. TENURE:

The term of members shall be three years.

6. POWERS AND FUNCTIONS OF THE ACADEMIC, PLANNING & DEVELOPMENT COMMITTEE:

The Academic, Planning & Development Committee shall have the following powers and functions, namely;

- (i) To suggest measures to create linkages and develop specific schemes for inter University interactions and for interaction of the University and colleges with the industry, professional bodies and associations in health, medical, allied sciences and IT industry;
- (ii) To prepare University and college development plans, both short and long-term, keeping in view the vision and objectives of the University as laid down in the Ordinances and with due regard to the National and State educational policies;
- (iii) To recommend to the Governing Body the development and collaborative programmes for the departments/colleges for improving the academic environment of University;
- (iv) to monitor and report the progress of all such approved development and collaborative programmes to the Governing Body once in a year;
- (v) To evaluate and assess the use of grants by the University departments, post-graduate centres and affiliated colleges in respect of development projects and submit the report to the Academic Council;
- (vi) To assess the manpower requirement of trained persons in different fields, such as, Medical, Dental, Allied Sciences, Management and technology and make necessary recommendations to the Governing Body for introducing and strengthening of relevant courses of study;
- (vii) To organize academic audit of development and collaborative programmes of University institutions or departments, post-graduate centres and School of studies according to the provision of the Statutes at least once in year and make necessary recommendations to the University for implementations.
- (viii) To scrutinize, vet and analyze the applications received for establishment of new departments, institutions or courses in the University and process the same for recommendations.
- (ix) To explore the manner of co-operation and collaboration with other Indian and Foreign Universities and institutions of higher learning.
- (x) To coordinate award/conferring of dual degrees to students of the University.
- (xi) To suggest periodical publication of professional Journals/magazines of University/depts.
- (xii) To amalgamate teaching & research and cultivate University research culture.

- (xiii) Provide resource and facilities to support research at par with the best university around the world and develop mechanism to involve students in research as an integral part of their learning
 - (xiv) To arrange national and global participation in the field of higher and professional education including medical, dental, management, science and technology and other fields.
7. The proceedings and recommendations shall be sent to the Vice-Chancellor for necessary further action as deemed fit.

STATUTE No. – 20

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Purchase Committee, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

PURCHASE COMMITTEE:

(i) Constitution:

There shall be a Purchase and Hire Committee for vetting, processing and finalizing all kinds of purchases procurements and hiring arrangement for the University and its constituent institutions.

- (a) Chancellor or his nominee from amongst the members of Governing Body – Ex-officio Chairperson
- (b) Chief Finance & Accounts Officer- Member
- (c) Co-opted Member:
 - (i) Head of concerned institution.
 - (ii) One professor of concerned speciality.
- (d) One officer of the University – Member.
- (e) Registrar – Member Secretary

(ii) TENURE:

The term of the Purchase Committee is three years.

(iii) POLICY GUIDELINES FOR PURCHASE & HIRE:

In discharging purchasing/hiring responsibilities, all authorities of the University, to whom purchasing authority has been delegated, must maintain a standard of conduct and the transparency. Authorities whose behavior violates such a conduct will be subject to disciplinary action, including discharge, if warranted by the seriousness of the violation.

The University subscribes to the following purchasing guidelines.

- (a) The policies set by the University will be strictly adhered to.
- (b) Strive to ensure best bargain in each transaction;

- (c) Grant all competitive suppliers equal consideration in so far as Sponsoring Body and University policy permit;
- (d) Conduct business with potential and current suppliers in an atmosphere of good faith, devoid of intentional misrepresentation;
- (e) Demand honesty in sales representation whether offered through the medium of a verbal or written statement, an advertisement or a sample of the product;
- (f) Give preference to property items and designs for competitive purchasing purposes;
- (g) Make all reasonable effort to negotiate for equitable and mutually agreeable settlement of any controversy with a supplier; and/or be willing to subject any major controversy to arbitration or third party review, in so far as the prescribed systems/policy allow;
- (h) Foster, fair, ethical and legal trade practices;
- (i) Cooperate with trade, industrial and professional association, and with governmental and private agencies for the purposes of promoting and developing sound business methods.

(iv) **PROCEDURE:**

Procedures for Purchase/hire will be in accordance with the rules framed for this purpose.

(v) **MEETING & QUORUM:**

- (a) The Purchase committee shall meet at least once in three months.
- (b) Five members shall form a quorum
- (c) Member Secretary in consultation with chairperson will fix the date for meeting.
- (d) may appoint sub-committee (s) to carry out its directions.

STATUTE No. – 21

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **HR Selection Committee, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam.

HR SELECTION COMMITTEE:

- (i) There shall be a HR Selection Committee for selection of personnel for appointment of various posts/cadres of University.
- (ii) There shall be separate Committee for selection of the following categories:
 - (a) posts of Deans/Principals/Directors of an Institution
 - (b) posts of Professors, Associate Professors, Readers and Assistant Professors,
 - (c) posts of Lecturers/Residents/Tutors/Demonstrator/Registrar/ Research Fellows
 - (d) non-teaching (technical & non-technical), administrative/accounts and other posts

(iii) The Committee for each of the above categories shall be as follows:

- (a) **For selection of Dean/Principal/Director of the Institution:**

Composition of Committee:

- (i) Chancellor or his/her nominee from amongst the Governing Body members - Chairperson
- (ii) Vice-Chancellor- Vice-Chairperson
- (iii) Nominee of Sponsoring Body - Member
- (iv) Two subject expert shall be nominated by the Vice-Chancellor from a Panel of five expert approved by Chancellor.
- (v) An Observer of Regulatory Commission
- (vi) Registrar – Member Secretary

- (b) For selection of Professors, Associate Professor, Readers and Assistant Professors;

Composition of Committee:

- (i) Vice Chancellor or his/her nominee – Chairperson.
- (ii) Dean/Principal/Director of the concerned institute: Member
- (iii) Two Subject Experts, to be nominated by the Vice-Chancellor from a panel of 5 (five) approved by Chancellor : Member
- (iv) An Observer of Regulatory Commission : Member

- (c) For Selection of Lecturers/ Residents/Tutors/Demonstrators/Registrars:

Composition of Committee:

- (i) Vice-Chancellor or his/her nominee - Chairperson
- (ii) Dean/Principal or Director or his/her nominee of concerned institute - Member
- (iii) One Subject Expert, to be nominated by the Vice-Chancellor from a panel of 5 (five) approved by Chancellor: Member
- (v) An Observer of Regulatory Commission: Member

- (d) For Selection of Non-Teaching (Technical & Non-Technical) Ministerial and Other Posts (above the level of Office Superintendent)

Composition of Committee:

- (i) Nominee of the Vice-Chancellor -Chairperson
- (ii) Dean/Principal/Director or his/her nominee: Member
- (iii) The Registrar: Member
- (iv) Deputy Registrar - Member Secretary

- (e) For Selection of Non-Teaching (Technical & Non-Technical) and Other Posts (below the level of Office Superintendent)

Composition of Committee:

- (i) Nominee of the Vice-Chancellor -Chairperson
- (ii) Dean/Principal/Director or his/her nominee: Member
- (iii) The Registrar: Member
- (iv) Deputy Registrar : Member Secretary

- (a) All appointments of Dean/Principal/Director, Professor, Readers and Astd. Professor will be made once these are approved by the Governing Body based on the recommendation by the Selection Committee through Vice-Chancellor.

- (b) For all other course the recommendation of Selection Committee shall be approved by the Vice-Chancellor.
- (c) On approval of Selection of personnel the Registrar shall issue the appointment order.
- (d) Selection Committees may be constituted as and when required.
- (iv) (a) Vacancies for the posts of cadres above the reader shall be notified in minimum two newspapers of wide circulation.
- (b) Vacancies for other cadres shall be notified through website and institutional notice boards and or newspapers.
- (c) Selection may be based on written test (if considered necessary), Personal interview/online interview and or any other method.
- (v) Faculty Member or non teaching staff already among in the constituent institution may be absorbed in the University on the approval of Governing Body based as the recommendation of the Screening Committee which will be as follows:
 - (i) Vice Chancellor: Chairperson.
 - (ii) Dean/Principal/Director of the concerned institute: Member
 - (iii) Two Experts, to be nominated by the Vice-Chancellor : Member
 - (iv) Registrar: Member
 - (v) An Observer of Regulatory Commission : Member
- (vi) The University may offer faculty members/Non teaching staff directly subject to the approval of Governing Body.
- (vii) The faculty member will be appointed as per the qualifications prescribed by Regulatory Councils and as per norms of UGC and shall be entitled for pay scales and other benefits as applicable.

STATUTE No. – 22

1. Short title and commencement;

- (a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Finance Committee, Statute, 2011;**
- (b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions: In this Statute, unless the context otherwise requires;

- (a) **"Adhiniyam"** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007
- (b) **"Statute"** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
- (c) **"Section"** means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

FINANCE COMMITTEE:

(i) CONSTITUTION:

There shall be a Finance Committee of the University consisting of the following members, namely:

- (a) The Director Finance - Chairperson
- (b) The Vice Chancellor – Vice-Chairperson
- (c) One Member to be nominated by the Chancellor preferably with Chartered Accountant background.
- (d) One member to be nominated by Governing Body
- (e) One Member to be nominated by Board of Management from amongst its members
- (f) One Member to be nominated by the Academic Council from among its Members;
- (g) The Registrar;
- (h) Chief Finance & Accounts Officer, as Member Secretary.

(ii) TENURE:

The terms of office of nominated members, except the ex-officio members, shall be three years. Vacancies shall be filled up in the same manner **as the original constitution**. In the absence of the ex officio Member, the person so assigned to discharge his/her duty shall be the Member and carry out the assigned duties.

(iii) **POWERS AND FUNCTIONS:**

The Finance Committee shall perform the following functions namely:

- (a) Shall vet the annual projections/estimates of income and expenditure including capital expenditure and their assumptions thereto of the University prepared by the Board of Management, who shall put up to the Governing Body for its consideration and approval, after incorporating its expert views.
- (b) Shall vet and analyze the annual financial statements and accounts of the University prepared by the Board of Management and its recommendation thereon along with the annual budget, who shall put it up to the Governing Body for its consideration and approval.
- (c) Shall make its recommendations to the Governing Body to accept bequests, and donations of property to the University on such terms deemed proper.
- (d) Shall recommend mechanism and ways and means to generate and enlarge resources for the University.
- (e) To conduct a scrutiny of accounts of the University, whenever called upon by the Board of Management.
- (f) To review the concurrent and the yearly audit reports and make recommendations thereupon;
- (g) To scrutinize all proposals involving expenditure for which no provision is made in the budget or involving expenditure in excess of the amount in the budget including creations, upgradations or abolition of posts considered superfluous in the University;
- (h) To prepare policy and procedural guidelines for purchase/ procurements at the institutions.
- (i) Notwithstanding anything contained in the above sections, the Vice Chancellor with the approval of Chancellor may in case of urgency and for reasons to be recorded in writing, incur, without the approval of the Finance Committee, any expenditure, in any one case for which no provision is made in the budget or which is in excess of the provisions made in the budget;
Provided that, such expenditure shall be placed before the Finance Committee for ratification at its immediate next meeting.
Provided further that, if the incurring of expenditure by the Vice Chancellor is not satisfactory, the Finance Committee may refer it to the Chairperson of the Governing Body, whose decision in the matter shall be final.
- (j) Shall consider any other matter referred to it by the Governing Body and make its recommendations thereon.
- (k) Shall advise the Governing Body on any question affecting the finances.
- (l) Shall be responsible for the observance of Regulations relating to the maintenance of accounts and accounting system of the University.

- (m) Where the votes on any subject considered by the Finance Committee are equally divided, the Vice Chancellor shall have the casting vote.
- (n) It will go through Audited Financial Statements, analyze them and give a report to Board of Management and also scrutinize all irregularities and monitor their complete compliance/rectifications.
- (o) It is empowered to appoint any specific audit including stock audit.
- (p) Delegation of financial and administrative powers and the control system will be prescribed by Governing Body through regulations and subject to reviews by it.

(iv) **MEETINGS & QUORUM:**

- (a) The Finance Committee shall meet at least once in three months.
- (b) Four members of the Finance Committee shall form a quorum.

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भी डाउन लोड किया जा सकता है.



मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 46]

भोपाल, शुक्रवार, दिनांक 14 नवम्बर 2014—कार्तिक 23, शक 1936

भाग ४

विषय-सूची

- | | | |
|----------------------------|-------------------------------|----------------------------------|
| (क) (1) मध्यप्रदेश विधेयक, | (2) प्रवर समिति के प्रतिवेदन, | (3) संसद में पुरःस्थापित विधेयक. |
| (ख) (1) अध्यादेश, | (2) मध्यप्रदेश अधिनियम, | (3) संसद् के अधिनियम. |
| (ग) (1) प्रारूप नियम, | (2) अन्तिम नियम. | |

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)—कुछ नहीं

भाग ४ (ग)

अन्तिम नियम

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

Bhopal, the 31st October 2014

No.-R-77-cc-2014-3.—WHEREAS, pursuing the procedure specified in section 27 of Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 (No. 17 of 2007), the People's University, Peoples Campus Bhanpur, Bhopal (M. P.) has made the following Subsequent Statutes No. 23 and 24;

NOW, THEREFORE, in pursunance of section 35(3) of the said Act the State Government, hereby publish the said Subsequent Statutes in the official Gazette. The Subsequent Statute of the University shall come in to force from the date of notification.

Subsequent Statutes No. 23 and 24.

By order and in the name of the Governor of Madhya Pradesh,
C. B. PADWAR, Dy. Secy.

PEOPLE'S UNIVERSITY, BHOPAL

STATUTE NO. 23

1. **Short title and commencement.**—(a) This Statute may be called the People's University, Bhopal, Madhya Pradesh **Examination Committee, Statute 2013.**

(b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. **Definitions.**—In this Statute, unless the context otherwise requires;—

(a) **“Adhiniyam”** means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.

(b) **“Statute”** means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.

(c) **“Section”** means Section of the Adhiniyam;

(d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. **Constitution.**—There shall be an Examination Committee comprising of the following :—

a	Vice Chancellor	Chairperson
b.	Controller of Examinations	Coordinator
c.	Nominee of Chancellor	Member
d.	Nominee of Governing Body (Nominated by Chancellor)	Member
e.	Dean-Faculty (any one) (Nominated by Vice-chancellor)	Member
f.	Head of Institution (any one) (Nominated by Vice-chancellor)	Member
g.	Two Senior Professors (nominated by Vice-chancellor)	Members
h.	Registrar	Member Secretary

4. **Tenure.**—Except the Vice Chancellor, Controller of Examinations and Registrar all Members shall hold the Office for a period of two (02) yeras.

5. **Power and duties.**—This Committee shall be responsible for all the academic matters related to examinations. Following tasks may be assigned to Examination Committee.

(a) To discuss/decide the problems related to the examination emerging from time to time.

(b) To discuss the matters/issues related to the conduct of examinations.

- (c) To discuss the matters regarding examination which has not been covered either in Ordinance 2 & 3 or the specific Ordinance of the Program/Course of University.
- (d) It has the Authority to withhold the results of any student who has/have financial issue or disciplinary action taken against him/her, based on the recommendation of the relevant School/Institute.
- (e) Preparation of examination related proposal to be put up and get passed in the Academic Council.
- (f) If deals with individual request to deviate from the official course & Examination Regulation such as request for Examination or following courses in a different order as stipulated. It will also deal with the request of Students regarding personal, medical or family circumstances.
- (g) To make recommendation for the determination and collection of the registration and Examination Fees.
- (h) To approve the number of papers and subject area to be covered in such papers of Examination, in due consultation with Board of Studies.
- (j) To provide suggestion and recommendation to Result Committee from time to time, if required.
- (k) To provide suggestion for Board of Studies related to the examination matters.
- (l) To Provide suggestions for the panel of Paper-setter, Evaluator & Examiners.
- (m) To provide suggestions for the panel of Tabulator, Checker & Moderators.
- (n) Any other issue related to examination arising from time to time.

6. Meeting and quorum.—(a) Meeting of the Committee shall be held minimum once in two months or be called as and when necessary by Controller of Examinations in consultation with the Vice-Chancellor.

(b) Five Members of the Committee shall form a quorum.

STATUTE NO. 24

1. Short title and commencement.—(a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Result Committee, Statute 2013.

(b) This shall come into force with effect from the date of Publication in the Official Gazette.

2. Definitions.—In this Statute, unless the context otherwise requires;—

- (a) “**Adhiniyam**” means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.
- (b) “**Statute**” means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.
- (c) “**Section**” means Section of the Adhiniyam;
- (d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam.

3. **Constitution.**—There shall be a Result Committee comprising of the following :—

- | | | |
|----|--|-------------|
| a | Dean-Faculty/Head of Institution-(of the Programme/course) | Chairperson |
| b. | Two Senior Most Faculty-(Nominated by Vice-chancellor) | Members |
| c. | Assistant Registrar (Result) | Member |

4. **Tenure.**—Assistant Registrar (Result) is the permanent Member and he/she will be presenting result before the Committee. Dean-Faculty and Members will keep on changing as Program wise/Course wise whose result is taken into consideration Members i. e. two Senior Most Faculty of the concerned School/Institute will be on rotation.

5. **Power and duties.**—It is the derivative of Examination Committee, to analyze and give approval for the declaration of result. After review the Committee will make interpretation & put their recommendation. The Committee may be assigned following tasks :—

- (a) To analyze/review the result of the specific Program/Course to include theory and Practical Examination.
- (b) To discuss the pro and cons of the result percentage and give recommendations.
- (c) To approve the result for the announcement, display on the Notice Board and its notification.

6. **Meeting and quorum.**—(a) Meeting of the Committee shall be held Program wise/Course wise before the declaration of the result and will be called by Controller of Examinations in consultation with the Vice-Chancellor.

- (b) Three Members of the Committee shall form a quorum.

भाग ४ (ग)**अंतिम नियम****श्रम विभाग**

मंत्रालय, वल्लभ भवन, भोपाल

मध्यप्रदेश भवन एवं अन्य संनिर्माण कर्मकार कल्याण मण्डल, भोपाल

भोपाल, दिनांक 22 मई 2017

अधि. क्र. भ.स.क.म.म.-2017-3100.—मध्यप्रदेश भवन एवं अन्य संनिर्माण कर्मकार (नियोजन तथा सेवाशर्तों का विनियमन) नियम, 2002 के नियम 278 के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए, मध्यप्रदेश भवन एवं अन्य संनिर्माण कर्मकार कल्याण मण्डल राज्य शासन के पूर्व अनुमोदन से दिनांक 13 दिसम्बर 2004 यथा संशोधित दिनांक 22 मई 2015 द्वारा अधिसूचित योजना “शिक्षा हेतु प्रोत्साहन राशि योजना/मेधावी छात्र-छात्राओं को नगद पुरस्कार योजना” में एतद्वारा निम्नानुसार संशोधन करता है:—

अर्थात्:—

विद्यालयीन शिक्षा हेतु स्वीकृति तथा भुगतान की प्रक्रिया वर्ष 2014-15 हेतु शिक्षा संवर्ग योजनाओं (शिक्षा हेतु प्रोत्साहन राशि योजना/मेधावी छात्र-छात्राओं को नगद पुरस्कार योजना) के अन्तर्गत राशि की स्वीकृति योजना में उल्लेखित संबंधित पदाभिहित अधिकारियों द्वारा समेकित शिक्षा पोर्टल के माध्यम से की जावेगी.

पोर्टल जनरेटेड स्वीकृति हितलाभ राशि की सूची (जिसे कि छात्र/छात्रा अथवा हितग्राही के बैंक अकाउंट नम्बर तथा बैंक का आई.एफ.एस.सी. कोड भी उल्लेखित होता है) संबंधित पदाभिहित अधिकारी द्वारा ग्रामीण क्षेत्र हेतु मुख्य कार्यपालन अधिकारी, जनपद पंचायत तथा शहरी क्षेत्र में आयुक्त/मुख्य नगरपालिका अधिकारी, नगरीय निकाय को उक्त सूची प्रेषित की जायेगी.

ग्रामीण क्षेत्र हेतु मुख्य कार्यपालन अधिकारी, जनपद पंचायत तथा शहरी क्षेत्र में आयुक्त/मुख्य नगरपालिका अधिकारी, नगरीय निकाय द्वारा प्राप्त सूची की सरसरी जांच उपरान्त राशि उल्लेखित एकाउंट में आर.टी.जी.एस. के माध्यम से स्थानांतरित की जायेगी.

के स्थान पर निम्नानुसार निम्न कंडिका प्रस्थापित की जाती है:—

शिक्षा हेतु प्रोत्साहन राशि योजना/मेधावी छात्र-छात्राओं को नगद पुरस्कार योजना के अंतर्गत पोर्टल जनरेटेड स्वीकृत हितलाभ की राशि, छात्र/छात्राओं के खाते में अंतरण शिक्षा विभाग द्वारा किया जायेगा.

एस. एस. दीक्षित, सचिव.

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 7 जून 2017

परिनियम

क्र. आर-137-सीसी-2017-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 27 (1) के अनुक्रम में पीपुल्स निजी विश्वविद्यालय, भोपाल के संशोधित परिनियम क्र. 01 और 10 एवं पश्चात्तवर्ती परिनियम क्र. 25-27 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होंगे।

संशोधित परिनियम क्र. 01, 10 एवं पश्चात्तवर्ती परिनियम 25-27.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

PEOPLE'S UNIVERSITY, BHOPAL AMENDMENT NOTIFICATION

No. R-585/CC/2011/38 - In exercise of the powers conferred by Sub-Section(1) of Section 28 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Adiniyam, 2007 the State Government hereby makes the AMENDMENT NOTIFICATION of the People's University, Bhopal.

1. They shall come into force from the date of their publication.
2. In the Statutes of People's University, Bhopal, the following additions / modifications/ deletions /substitutions, shall be as indicated therein:

1. Amendment in the Statute No. 1, Establishment of University: Vision, Mission, Objectives & Functions:
In Clause No. 8.0, Sub Clause No. (f) and (m) shall be deleted.

2. Amendment in the Statute No. 10, Academic Council: Constitution, Powers and Functions:

In Clause 3.0, Sub Clause No.(b) shall be modified as follows :

Members – Dean Academic Affairs, All Deans of faculty and all Chairpersons of Board of Studies.

STATUTE OF STANDING COMMITTEE OF ACADEMIC COUNCIL

STATUTE No. – 25

Short title and Commencement:

- (a) This Statute may be called People's University, Bhopal Madhya Pradesh Standing Committee of Academic Council, Statute, 2012.
- (b) This shall come into force with effect from the date of publication in official Gazette.

Definitions:

In this Statute, unless context otherwise requires;

- (a) "Adhiniyam" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.
- (b) "Statute" means Statute made under the provisions of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007 of Section 27.
- (c) "Section" means Section of Adhinivam.

- (d) **Words and expressions** used but not defined in this statute shall have meanings as assigned to them in Adhiniyam.

STANDING COMMITTEE:

(a) **CONSTITUTION:**

Standing Committee, constituted under Section (32) of Adhiniyam shall comprise of following.

- | | |
|-------------------------------|------------------|
| (i) Vice-Chancellor | Chairperson |
| (ii) Deans of all Faculties | Members |
| (iii) Chancellor's Nominee | Member |
| (iv) Dean, Academic Affairs | Member |
| (v) Controller of Examination | Member |
| (vi) Registrar | Member Secretary |

(b) **CO-OPTED MEMBERS:**

The Chairperson may co-opt a maximum of three members, having special knowledge or experience in the subject matter which may be referred to it for consideration by Academic Council. Co-opted members shall have the same rights as the other members of Standing Committee in regard to the transaction of business in relation to which they may have been co-opted.

(c) **INVITED MEMBERS:**

Standing Committee may invite persons whose knowledge and experience will be of value, to attend meeting of Standing Committee. Invited persons shall not have voting rights.

(d) **FUNCTIONS AND POWERS:**

Standing Committee shall have following functions and powers in addition to any other conferred upon by Academic Council:

- (i) Render advice on equivalence of examination in consultation with the Faculty concerned.
- (ii) Rectification of curriculum recommended by the Board of Studies, within the norms and regulation of UGC /Regulatory Bodies.
- (iii) Decisions of Standing Committee must be subsequently ratified by Academic Council. Nomination of invited members shall be reported to Academic Council.

(e) **TENURE:**

- (i) Members shall have tenure of three years.
- (ii) In case of removal/resignation/death of member, replacement for the casual vacancy shall be nominated for unexpired term, from the same category.
- (iii) No member shall be entitled two consecutive terms. Membership against casual vacancy shall not count as a terms for this purpose.
- (iv) Membership of Standing Committees may be staggered in such a manner as to ensure continuity.

(v) **MEETINGS & QUORUM:**

- (i) Meeting of the Committee shall be convened under the direction of the Vice-Chancellor.
- (ii) Notice for the meeting of the Standing Committee along with the agenda shall be served to the members at least three days in advance. However, emergency meeting of Standing Committee can be convened by Vice Chancellor, as and when required, with one hour notice.

Chairman and minimum five, excluding co-opted members shall constitute quorum.

There shall be no need of quorum in case of adjourned meetings

DEAN ACADEMIC AFFAIRS**STATUTE No.-26****1) Short title and commencement;**

- a) This Statute may be called the People's University, Bhopal, Madhya Pradesh Dean, Academic Affairs: Conditions of Service and Responsibilities Statute, 2013;
- b) This shall come into force with effect from the date of Publication in the Official Gazette.

2) Definitions; In this Statute, unless the context otherwise requires:-

- a) "**Adhiniyam**" means the Madhya Pradesh Niji Vishwavidhyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
 - b) "**Statute**" means the Statute made under the provisions of Madhya Pradesh Niji Vishwavidhyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
 - c) "**Section**" means Section of the Adhiniyam;
 - d) **Words and expression** used but not defined in this Statute shall have the meaning as assigned to them in the Adhiniyam;
- 3) Eligibility.** DAA shall be selected from amongst teachers of Constituent Institutions and shall possess qualifications, making him/her eligible as a Professor, conforming to norms laid down by UGC/MCI/DCI/AICTE/INC/Paramedical Council etc. The incumbent shall continue to fulfill faculty assignment as well.

4. Knowledge, Skills and Abilities. Prospective DAA must possess following knowledge/aptitude:-

- a) Mission/Vision/Policies of the University.
- b) Higher Educational Philosophy and management/administrative practices/procedures.
- c) UGC/AICTE/MCI/DCI/INC/Pharmacy/Paramedical Council Regulations /Norms.
- d) Professional Programmes/Curricula etc. offered by the University.
- e) Goals/Objectives of Programmes offered by the University.
- f) Structure /Operations of Constituent Institutions of the University.
- g) Strategic planning skills to effect change in a multi-cultural environment.
- h) Research Orientation.
- i) Leadership skills that promote dedication, creativity, innovation and knowledge amongst students.
- j) Conversant with Internet/Communication Technology as applicable to Higher Education/ professional Educational System.
- k) Ability to think reason and make sound/pragmatic judgments.
- l) Skill in student development and evaluation management.**
- m) Ability to work effectively with students/faculties/staff, in a multi-dimensional environment.
- n) Effective Communication skills /ability to speak effectively in the Meetings of various Authorities /Committees /Gatherings.
- o) Inter-personal Skills
- p) Drafting Skills

5. Tenure. DAA shall be appointed by the chancellor on recommendation of vice-chancellor for period of two years. Ordinarily not more than two consecutive terms shall be offered to the same teacher.

6. Service Conditions. Assignments as Dean (Academic Affairs) shall be considered as additional to the fulltime faculty assignment. The incumbent shall continue to fulfill faculty assignment as well, without any financial impact. Consequently there will be no change to his/her Service conditions viz. Service Rules/Leave Rules/ Channel of Reporting/Conduct Rules.

7. Responsibilities. The principal duties of DAA, to assure and promote academic quality, integrity and effectiveness of teaching, research, extension activities consistent with the mission of the University as an institution of higher learning shall be as follows:-

- a) Promoting Vision, Mission and Strategic Goals of the University.
- b) Strategic Academic Planning /Expansion of Programmes.
- c) Assessment /Accreditation of the University.
- d) Maintaining an environment of Collaborative/Shared learning at Intra/Extra University Level(National/International)
- e) Promote Inter-Disciplinary Learning.
- f) Leading Academic (Teachers/students) out-reach efforts to community. Industry and Government.
- g) Coordinating the development of academic programs proposed by Constituent Institutions.
- h) Preparing and revising, as necessary, academic programmes/proposed by Constituent Institutions.
- i) Prepare/Coordinate Academic Calendar.
- j) Render advice to Authorities/Institutions.
- k) Disseminate Academic Matters, as necessary.
- l) Maintenance of record of Academic Department.
- m) Admission and Registration Process.
- n) Quality Assurance of Examination Papers through internal/external peers.
- o) Monitoring adherence to Ordinances.
- p) Monitor progress on processing/implementation of decisions of Academic/Councils/Faculties/Board of Studies.
- q) Function as a bridge between administration and Academicians.
- r) Analyze results.
- s) Render advice, when sought, following matters:-
 - i. Academic Matters referred by Authorities/Institutions.
 - ii. Complaints from students on Academic matters.
 - iii. Examination related irregularities.
 - iv. Examination related arrangements.
 - v. Fees, grants & scholarships.
 - vi. Results, Merit Lists & Award of Medals.
 - vii. Equivalence of qualifications.
 - viii. Falsification of documents by students.
- t) Be an Ex-Officio Member on following Committees:-
 - i. Admission Committees
 - ii. Academic Council
 - iii. Standing Committee to Academic council
 - iv. Scholarship/Award Committees.
 - v. Research Advisory Committee.

PEOPLE'S UNIVERSITY, BHOPAL

STATUTE No.-27

Short title and commencement:

- (a) This Statute may be called People's University, Bhopal, Madhya Pradesh **Pro-Chancellor: Appointment, Powers and Duties, Statute, 2017.**
- (b) This shall come into force with effect from the date of publication in official Gazette.

Definitions: Unless the context otherwise requires;

- (a) "Adhiniyam" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (b) "Section" means Section of the Adhiniyam;
- (c) "Statute" means the Statute made under the provisions of sub-section (1) of Section 26 of Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007;
- (d) Words and expression used but not defined in this statute shall have the meaning as assigned to them in the Adhiniyam;

APPOINTMENT, POWERS & DUTIES

- 3 Pro-Chancellor shall be selected & appointed by Chancellor from amongst following;-
 - (i) Nominee of Sponsoring Body
 - (ii) A knowledgeable Person of integrity, stature, experience and proven ability in the field of education. /administration
- 4 Pro-Chancellor shall be appointed on terms, conditions & such privileges as determined by Chancellor.
- 5 Pro-Chancellor shall be appointed for a period not exceeding three years & shall be eligible for reappointment. Pro-Chancellor shall hold office at the pleasure of Chancellor.
- 6 Pro-Chancellor shall be deemed to be an officer of the University. He/ she shall exercise all the powers and perform all functions of Chancellor during latter's absence. Pro-Chancellor shall preside all meetings /ceremonial functions when Chancellor is not present.
- 7 Pro-Chancellor shall exercise such power and perform such other function as may be delegated by Chancellor.
- 8 Pro-Chancellor may resign his/her appointment by a submission in writing to Chancellor under his/her signature.
- 9 Para 3 (c) of People's University Statute No. 2 is hereby repealed.

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 7 दिसम्बर 2022

क्र. आर-221-सीसी-19-अड़तीस.- मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 27(1) के अनुक्रम में, पीपुल्स निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती परिनियम क्रमांक 28 साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होंगे।

परिनियम क्रमांक 28

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

People's University

Statue 28

The Court

- (I) The Court shall consist of the following members;
 - a) Chancellor
 - b) Vice-Chancellor
 - c) Members of Governing Body
 - d) Registrar-- ex-officio Secretary
 - e) Deans of Faculties.
 - f) Dean, Academic Affairs
 - g) One Professor, one Associate Professor and one Assistant Professor to be nominated by the Vice-Chancellor, with the approval of the Chancellor.
 - h) Finance Officer
 - i) Two students to be nominated by the Vice Chancellor.
 - j) Not more than ten, but not less than seven out-outsiders representing learned professions to be nominated by the Chancellor.
 - h) The Chancellor may co-opt if considered necessary, any other person as a member of the Court for a period not exceeding one year.
- (II) The term of office of the nominated members under sub-clause (c) and (g) shall be a period of two years and one year for the members nominated under sub-clause (i).
- (III) While nominating the members of the Court diversity, including gender diversity, shall be ensured.
- (IV) The following shall be the powers and functions of the Court:
 - a. To act as an advisory body in all matters relating to the University.
 - b. To review from time to time the Broad Policies and Programmes of the University.
 - c. To confer on the recommendations of the Board of Management, honorary degrees and other academic distinctions.
 - d. To review the broad policies and programs of the University from time to time and suggest measures for the working, improvement and development of the University;
 - e. To consider and pass resolutions on the Annual Report and the Annual Accounts of the University and Audit Report of such accounts;
 - f. To nominate members to various councils of Government, semi government or private bodies, where such a member is required to be sent and represent the University for specific period as may be prescribed.
 - g. To advise the Chancellor in respect of any matter which may be referred for advice; and
 - h. To perform such other functions and may be assigned to it by the Statutes or by the Chancellor provided such functions are consistent with the provisions of the Act.
- (V) The annual meeting of the Court shall be held on a date fixed by the Chancellor. If necessary, a special meeting of the Court may be convened by the Chancellor.
- (VI) Fifteen members of the Court shall form the quorum.