

## GUIDELINES FOR STUDENTS

- 1) In order to maintain the overall discipline and safety of the students and prevent entry of any unauthorized person into People's University campus, the students (Day Scholars and Hostellers) of People's University and its Constituent Units are expected to carry and wear ID cards at all times. Entry into University premises will be strictly on the basis of possession of a valid ID card.
- 2) **Day scholars are not permitted to stay in the hostels.** Hostel facilities are exclusively available for registered hostel residents to ensure proper management, security, and discipline within the hostel premises.
- 3) It is mandatory for all the students of People's University to carry and wear ID cards all times that is during the University's classes' hours etc. and cooperate with the security personnel as and when asked for in order to maintain discipline and safety on campus.
- 4) Students shall be promoted to next semester/year only after payment of their previous pending dues and deposition of advance tuition fees, Hostel/Mess Fees, Transport Fees & Re-Registration fees etc. of promoted session. Students are required to obtain 'No Dues' before Re-Registration, and for attending classes.
- 5) Students are not allowed to put any posters and banners in the University campus without prior approval of University authorities.
- 6) As per UGC regulations, it is mandatory for the students to maintain their attendance minimum of 75% per subject per term. Whosoever fails to meet the 75% attendance criteria, shall not be allowed to appear in the examination.
- 7) Students also have to abide by the guidelines and regulations related to mandatory attendance set by their respective regulatory body such as the Indian Nursing Council (INC), National Medical Commission (NMC), Dental Council of India (DCI), Pharmacy Council of India (PCI), All India Council for Technical Education (AICTE), and the Madhya Pradesh Paramedical Council.
- 8) Semester/Annual Tuition Fees to be deposited by the student at the beginning of academic year or within ten days of admission.
- 9) Students applying for scholarship are also required to deposit the Semester/Annual Tuition Fees at the beginning of academic year or within ten days of admission.
- 10) Students are instructed to refrain from making cash payments to any staff (Teaching & Non-Teaching).
- 11) In case, if any somebody demands payments through unofficial channels, please message or whatsapp at the following number: 7880131330.
- 12) All payments by students should be made only through online modes, bank transfers, demand drafts, or other non-cash methods. Any cash payments against fees charges will not be accepted.
- 13) Students are strictly advised **not to deposit** cash directly into the University's or any of its Institute accounts maintained with the Central Bank of India or ICICI Bank via challans or deposit slips.
- 14) As per UGC guidelines, it is mandatory for all the students to generate ABC IDs at the time of admission **and submit the ABC ID in the AO office of respective Institute**, so that **they can be registered on the NAD and the MP Online portal**.
- 15) Students are expected to adhere to the dress code approved by their colleges while attending classes, library, labs, examinations and formal functions of the University/College. They should be well turned out at all times.
- 16) Student can visit People's University website: [www.peoplesuniversity.edu.in](http://www.peoplesuniversity.edu.in) to lodge their grievances:
- 17) People's University maintains a strict zero-tolerance policy towards ragging in any form. Ragging is a punishable offense as per the guidelines of the University Grants Commission (UGC) and is strictly prohibited on campus, in hostels, and in any associated premises. The anti-ragging undertaking must be completed by students online at <http://www.antiragging.in>
- 18) "All students are required to adhere to the university's Code of Conduct to maintain a disciplined and respectful academic environment. The detailed Student Conduct Rules can be accessed on the university website at [www.peoplesuniversity.edu.in](http://www.peoplesuniversity.edu.in).
- 19) The admissions in respective courses are provisional and shall be considered as confirmed only after successful completion of document verification by People's University and deposition of prescribed tuition fees.
- 20) The refund of fees shall be strictly governed as per the **UGC guidelines**. Any requests for a fee refund will be processed in accordance with the People's University Policies and the prescribed rules and timelines set by the University Grants Commission.
- 21) Students are encouraged to review these guidelines to understand their rights, responsibilities, and the disciplinary measures in place for violations. Compliance with these rules ensures a safe and inclusive campus for all.